

MINUTES OF WORK MEETING OF DECEMBER 11, 2008

The work meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey and was called to order at 4:00 p.m. by Mayor Charles.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by faxing notice to the Star Gazette and New Jersey Herald on January 3, 2008.

ROLL CALL:

Those present were: Mayor Thomas Charles, Committeeman Debra Natyzak-Osadca, Committeeman Alan DeCarolis, Committeeman Frank Desiderio, Committeeman Dale Durling and Clerk Brenda Kleber.

NEW BUSINESS:

Sharon Cooper of Brown & Brown and Robert LaSala of Tri-State Insurance Agency presented insurance quotes to the Committee. After reviewing the quotes, it was decided to hold the decision to the regular meeting as Committeeman Desiderio wants the road department vehicles, equipment and buildings included in the summary.

The personnel policy was discussed. Committeeman Desiderio would like to add to the policy that if an employee, who is eligible for health insurance benefits does not take them as they are covered by a spouse, they receive 50% of the cost of the insurance monthly. It was decided that this would be discussed further with the attorney and auditor.

The Reisburg contract was reviewed and it was decided to change a section of the contract to state that if Dr. Reisburg does not accept the delineation or reneges on the offer he will then pay for the survey.

A proposal for professional planning services for the preparation of a New Jersey Highlands Council Initial Assessment grant application in the amount of \$15,000.00 was approved on motion made by Durling, seconded by Desiderio. Roll call vote: Natyzak-Osadca-yes, DeCarolis-no, Desiderio-yes, Durling-yes, Charles-yes.

The Clerk advised that the Board of Adjustment would like to change their meeting date in January 2009 from the second Monday of the month to the third Monday in order to accommodate Engineer Joseph Golden and would the Committee be changing their meeting date from the third Wednesday to the third Monday. It was decided that the Committee would keep their Wednesday meeting date. Motion was made by Desiderio, seconded by Durling to change the Board of Adjustment's meeting date to the third Monday of the month. Roll call vote: Natyzak-Osadca-yes, DeCarolis-no, Desiderio-yes, Durling-yes, Charles-yes.

A memo received from the Construction Department asking for approval to release the 2007 annual report of the construction department to Blairstown Township was approved on motion made by Desiderio, seconded by DeCarolis conditional upon the receipt of an OPRA request with no charge. All in favor.

A memo received from the Planning Board asking for the Committee to send a letter of support for Kids Camp Green Acres application was approved on motion made by Desiderio, seconded by DeCarolis. All in favor.

The Clerk asked the Committee if the employees would be receiving the day off after Christmas and New Years Day since both holidays are on Thursday. It was decided on motion made by Durling, seconded by Desiderio to give the day off after Christmas but not the day off after New Year's Day. All in favor.

OLD BUSINESS:

It was decided to cancel the Sprint/Nextel phones and lease Verizon phones for the Road Department Foreman and the Emergency Management Coordinators as the service from Nextel is unreliable.

A letter received from the Zoning Officer with regard to reimbursement for additional hours spent on the Burns/Marie/Jensen case was discussed. Motion was made by Durling, seconded by Desiderio to table the letter for additional information to be obtained by the Clerk. All in favor. (Note: Alan DeCarolis recued himself).

DEPARTMENT REPORTS:

Committeeman Durling reported that he presented the plans for the sidewalk to the Barbour's to make any comments and sign, however, they have not been returned. The Clerk will contact the Barbour's.

Committeeman Durling advised that there was a meeting with the Green Township Fire Department and \$11,000.00 was agreed upon to be paid by the Township (\$7,000.00 for the donation and \$4,000.00 from the fines received from Methany School). The agreement will be done in 2009. Motion was made by Desiderio, seconded by DeCarolis to rescind the motion to not pay this bill at the November meeting. All in favor.

Committeeman DeCarolis asked why the North Warren Court and the New Jersey State Police were not notified that Frelinghuysen is joining the Knowlton Court. He was advised that the agreement must be accepted by the Township Committee.

Committeeman DeCarolis advised that Robert Berry did survey work on the old Phippen Hill Road for Blairstown Township who is vacating their portion of the road. The section that runs parallel to Camp Wasigan Road should be vacated by Frelinghuysen. Mr. Berry will charge the township \$500.00 for the work. Motion was made by DeCarolis, seconded by Durling authorizing Mr. Berry to prepare the survey, metes and bounds for Phippen Hill Road not to exceed \$500.00. All in favor.

Committeeman Desiderio asked if the capital account could be changed to purchase equipment instead of the lawn mower that was earmarked. It was decided to hold the lawn mower and add equipment in the 2009 capital account.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Brenda J. Kleber, RMC