

## **MINUTES OF WORK MEETING OF DECEMBER 10, 2009**

The work meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Thursday, December 10, 2009 and was called to order at 4:00 p.m. by Mayor Durling.

### **SUNSHINE LAW STATEMENT:**

Under the provisions of the Open Public Meetings Act, adequate notice of the meeting was provided by posting notice on the Township bulletin board and by faxing notice to the Express-Times and New Jersey Herald.

### **ROLL CALL:**

Those present were: Mayor Dale Durling, Deputy Mayor Frank Desiderio, Committeeman Debra Natyzak-Osadca (arriving at 4:20), Committeeman Alan DeCarolis, Committeeman David Boynton and Clerk Brenda Kleber.

### **OLD BUSINESS:**

The Clerk brought up two issues with the personnel policy being that the old policy had a paragraph referencing employees being compensated at a rate of 50% of their current rate of pay for each such day, up to seventy-five days, but such total compensation shall not exceed \$5,000.00. This paragraph is not in the new personnel policy. The second section is the medical insurance. In the new policy it states that spouses are covered and in the old policy they are not. It was decided on motion made by Boynton, seconded by Desiderio to refer this to the attorney. All in favor.

The Phase 1 Environmental Site Assessment & Preliminary Assessment for the Reisburg property was discussed in detail. Motion was made by Boynton, seconded by DeCarolis null and void the contract due to Dr. Reisburg not being due diligent in the proper cleaning of the property as per the agreement. Roll call vote: Natyzak-Osadca-no, DeCarolis-no, Desiderio-no, Boynton-no, Durling-no. Discussion of soil sampling, the septic line ensued and resulted in the motion being amended to have an executive session with the township attorney. All in favor.

Road Foreman William Crone, Jr. approached the Committee with regard to the applicants for the position of emergency snow plower. Only three people applied for the position and one of the people have since withdrawn their application. Another problem is that the individuals do not want to be called in for only a couple of hours. Motion was made by Desiderio, seconded by DeCarolis to approve a part-time employee without a CDL license to be called out on an eight hour basis for emergency snow removal at \$15.00 an hour. Roll call vote: Natyzak-Osadca-yes, DeCarolis-yes, Desiderio-yes, Boynton-yes, Durling-yes. Motion was made by DeCarolis, seconded by Desiderio to approve an eight hour minimum call out for snow removal driver with CDL at \$20.00 an hour. Roll call vote: Natyzak-Osadca-yes, DeCarolis-yes, Desiderio-yes, Boynton-yes, Durling-yes.

The question on how payments are made for Clean Communities funds was made. Ms. Natyzak-Osadca stated that the roads are cleaned twice a year by non-profit organizations and if there are none then it is given to private individuals. The question of them being provided a 1099 was discussed and Ms. Natyzak-Osadca will check with the Chief Finance Officer. It was decided to have the attorney prepare a policy. Since there is left over money, motion was made by Boynton, seconded by Desiderio authorizing Mr. DeCarolis to purchase a clothing bin. All in favor. The motion was amended to include that Mr. DeCarolis is to pick up the bin. Mayor Durling asked Ms. Natyzak-Osadca if she would be interested in still being the Clean Communities Coordinator for 2010 of which she replied that she would.

**NEW BUSINESS:**

Webmaster John Jurena approached the Committee with a content of promoting local businesses on the website so that local residents know about them and solicit their business. He wanted to make it clear that it would be opened to all businesses. The Mayor had a problem with separating business and local government and what if the local resident had a business in another town. It was decided to have the attorney look into this.

A letter of request for the use of the meeting room was approved for the 6<sup>th</sup> grade booster club to use it for a fundraiser on motion made by Desiderio, seconded by DeCarolis. All in favor. The Clerk will set the schedule and they will need to sign the building use form.

The Clerk submitted a bill for the computer company who maintains the software in the amount of \$7,421.40 with a deduction of \$371.40 which equals a 2% discount if the bill is paid in full by March 31, 2010. It was decided to have the Clerk ask for a 4% discount and if not given then pay the bill in full by the end of March.

Two resolutions that were requested by Committeeman DeCarolis from Hardwick with regard to creating a Green Team Advisory Committee (GTAC) and Sustainable New Jersey will be on hold for further information from Mr. DeCarolis.

A draft ordinance providing for background checks for recreation employees and volunteers along with prospective township employees was presented to the Committee for their review. It was decided to hold for further review.

**DEPARTMENT REPORTS:**

The Tax Collector presented a report that her collection rate for 2009 was 96.27804%.

The Clerk advised that state aid is being cut in the amount of \$1,951.00 for the township.

**ADJOURNMENT:**

There being no further business the meeting was adjourned.

Respectfully Submitted,

Brenda J. Kleber, RMC