

## MINUTES OF BUDGET MEETING OF FEBRUARY 14, 2008

The budget meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Route 661, Johnsonburg, New Jersey and was called to order at 10:30 a.m. by Mayor Thomas Charles.

### SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by faxing notice to the Star Gazette and New Jersey Herald on February 8, 2008.

### ROLL CALL:

Those present were: Mayor Thomas Charles (arrived at 10:35), Committeeman Debra Natyzak-Osadca, Committeeman Alan DeCarolis, Committeeman Frank Desiderio, Committeeman Dale Durling, Chief Finance Officer Gene Marie McCartney, Auditor Anthony Ardito and Clerk Brenda Kleber.

Note: Mayor Charles along with Committeeman Natyzak-Osadca left the meeting due to a fire and ambulance call at 10:50. Deputy Mayor Durling took over the meeting.

Chief Chad Koonz and member Anthony Lytoe of the Hope Township Fire Dept. appeared before the Committee and gave their projected expenses for 2008 at \$78,013.00. There were 24 calls in Frelinghuysen Township for 2007. They would like a \$10,000.00 donation this year. False alarms will now be reported so that they can be kept track of.

Committeeman Durling went over the request from Green Township Fire Dept. After discussion the following requests were approved:

- GreenTownship (truck) \$10,000.00
- Green Township (reimbursement of expenses) \$7,000.00
- Green Township Fire Co. \$9,000.00
- Blairstown Ambulance \$7,000.00
- Blairstown Fire Co. \$7,000.00
- Hope Township Fire Co. \$9,000.00
- Allamuchy-Green First Aid Squad \$7,000.00

Tax Assessor David Gill attended the meeting and discussed his Tax Re-Assessment officer position. A job description for the position was requested of which Mr. Gill advised that this was previously answered in a letter dated January 2004. Mr. Gill explained that the reassessments he does are based upon not only one year salary of the reassessment but a continuous reassessment of the following years. Based upon the way it is now set up costs between \$20,000-\$24,000. A revaluation would cost about \$150,000. Mr. Gill asked the Committee to either continue as before with the position relabeled to read "Tax Assessment Officer" or just do revals at a cost every time of at least \$150,00.00. The Committee decided, on motion made by Durling, seconded by Desiderio to rename his position to Tax Reassessment inspection officer along with Mr. Gill getting the supporting documentation from the State. All in favor.

The capital projects were discussed. A security system for approximately \$2400.00, air conditioning for the municipal building were approved.

A budget request for \$500.00 for the Ridge & Valley Conservancy was approved on motion made by DeCarolis, seconded by Durling. All in favor except Natyzak-Osadca who abstained.

### ADJOURNMENT:

There being no further business, motion was made by DeCarolis, seconded by Durling to adjourn the meeting. All in favor.

Respectfully Submitted,

Brenda J. Kleber, RMC

### **MINUTES OF THE WORK MEETING OF FEBRUARY 14, 2008**

The work meeting for the Frelinghuysen Township Committee was held in the Municipal Building, 210 Route 661, Johnsonburg, New Jersey on Thursday, February 14, 2008 and was called to order at 12:00 by Mayor Charles.

Those present were: Mayor Thomas Charles, Committeeman Debra Natyzak-Osadca, Committeeman Alan DeCarolis, Committeeman Frank Desiderio, Committeeman Dale Durling and Clerk Brenda Kleber.

#### **SUNSHINE LAW STATEMENT:**

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by faxing notice to the Star Gazette and New Jersey Herald on January 3, 2008.

#### **ROLL CALL:**

Those present were: Mayor Thomas Charles, Committeeman Debra Natyzak-Osadca, Committeeman Alan DeCarolis, Committeeman Frank Desiderio, Committeeman Dale Durling, and Clerk Brenda Kleber.

#### **OLD BUSINESS:**

The mileage policy that was requested during one of the budget meetings is being put on hold.

The outdoor festivals policy was discussed. Since the township already has an ordinance on festivals it was decided to include in the ordinances a limit on the hours. Motion was made by Durling, seconded by DeCarolis to include the hours of 12:00 a.m. to 12:00 p.m. All in favor. After further discussion, the motion was amended on motion made by Durling, seconded by DeCarolis to amend the hours to 8:00 a.m. to 11:00 p.m. All in favor.

The personnel policy will be reviewed by Committeemen Durling and DeCarolis who will make recommendations so that the other Committee member could give their input.

The public communications policy was reviewed and changes were made. The complete policy will be approved at the regular March meeting.

The policy on feral cats was discussed. It was decided that the policy needs work, therefore, the Mayor and Animal Control Officer will prepare a policy for review at next month's meeting.

With regard to the wireless telecommunications ordinance, motion was made by Desiderio, seconded by Durling to forward the copy of the Oxford ordinance to the township attorney for his opinion. All in favor except Committee DeCarolis who abstained.

An ordinance to provide for solar energy systems will be given to the Planning Board for their review.

The Clerk brought up the situation this week where several mailboxes and posts were destroyed by the township truck snowplows and the owners want replacements. The Clerk related that she advised the residents that there was a policy in place whereby there are no replacements, however, since they were insistent about this, the Clerk advised that she would bring this up at the meeting of February 14<sup>th</sup>. It was decided that

the Road Supervisor would give a copy of the policy to the residents. It was also brought up about the number of people who are taking sand and grits from the piles located behind the municipal building. When several buckets are taken this is overlooked, however, when a pickup truck fills his truck full, then there is a problem. The Committee prepared a policy on residents access to salt and grit.

Committeeman Durling brought up the street lighting bills from JCP&L that we are paying each month. Mr. Durling advised that no one from JCP&L seems to know where the pole is located. The Clerk was then instructed to cancel the street lighting bill on motion made by DeCarolis, seconded by Natyzak-Osadca. All in favor.

#### **NEW BUSINESS:**

The resignation of Lisa Pachnos as alternate #2 on the Planning Board was accepted on motion made by DeCarolis, seconded by Durling. All in favor. The Mayor will advise of the replacement at the February 20<sup>th</sup> meeting. The Clerk was instructed to send a get well card to Mrs. Pachnos.

Planning Board Engineer Joe Golden went over the inspection process for construction of private development. Presently, there are two engineers involved in the process; the Planning Board engineer and Township engineer. As the ordinance now reads, when the development gets to construction the township engineer gets involved and then has to go over the plans and make recommendations to the Planning Board engineer. Mr. Golden felt that only one engineer should be involved. The Mayor will speak with Paul Stebenz and get his prospective.

#### **ADJOURNMENT:**

There being no further business, motion was made by Desiderio, seconded by Durling to adjourn the meeting. All in favor.

Respectfully Submitted,

Brenda J. Kleber, RMC