

MINUTES OF REORGANIZATION MEETING OF JANUARY 5, 2010

The reorganization meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Tuesday, January 5, 2010 and was called to order at 4:00 p.m. by the Municipal Clerk

Those present were: Dale Durling, Frank Desiderio, David Boynton, Alan DeCarolis and Thomas Charles.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the township bulletin board and by e mailing notice to the New Jersey Herald and Express-Times on December 14, 2009.

OATH OF OFFICE:

The Municipal Clerk administered the oath of office to Thomas Charles and Dale Durling.

NOMINATION FOR MAYOR:

The Municipal Clerk called for nominations for Mayor for the year 2010. Motion was made by Charles, seconded by DeCarolis to nominate Dale Durling. Desiderio made a motion to nominate Charles for Mayor for which Mr. Charles declined. Roll call vote for Mr. Durling as Mayor: DeCarolis-yes, Desiderio-yes, Durling-yes, Boynton-yes, Charles. Mr. Durling accepted the nomination.

NOMINATION FOR DEPUTY MAYOR:

Mayor Durling called for nominations for Deputy Mayor for the year 2010. Motion was made by Boynton, seconded by Charles to nominate Thomas Charles. Motion was made by DeCarolis, seconded by Durling to nominate Frank Desiderio. A straw vote was taken and the nomination was given to Thomas Charles.

EXECUTIVE SESSION:

Motion was made by Boynton, seconded by DeCarolis to enter into executive session with regard to personnel matters. All in favor. Motion was made by Boynton, seconded by DeCarolis to return to public session. All in favor.

COMMITTEE APPOINTMENTS:

Director of Public Works-Charles

Supervisor of Roads-Desiderio

Finance Commission (includes Tax Assessor and Tax Collector-Durling & DeCarolis

Buildings & Grounds-Boynton

Open Space Committee member-Charles

Farmland Preservation Committee member-Charles

Insurance Liaison-Boynton

Planning Board member Class 1 (Mayor's appointee)-Desiderio

Planning Board member Class II-DeCarolis

Board of Health members-all committee members

Personnel Committee members-Durling & DeCarolis

Board of Education Liaison member-Boynton

Freeholder Liaison-Durling

Police Liaison-Durling

Safety Committee member-Desiderio

COAH Coordinator-Boynton

Environmental Commission Liaison-DeCarolis

Municipal Alliance Liaison-Boynton

Recycling Coordinator-on hold

Motion was made by Boynton, seconded by Desiderio concurring with the Mayor's appointments. All in favor.

MISCELLANEOUS APPOINTMENTS:

Assessment Search Officer-Brenda Kleber
Tax Search Officer-Donna Clouse
List of Certified Owners-David Gill
Deputy Tax Collector-Brenda Kleber
Board of Health Secretary-Brenda Kleber
Coordinator to the Aging-Jean Verberke
Member to Solid Waste Advisory Commission-James Banta
Animal Control Officer-Alan DeCarolis
Dog Licensing Official-Brenda Kleber
Municipal Alliance Coordinator-Cyndi Ponczek
Clean Communities Coordinator-Thomas Charles
Driveway Opening Official-Joe Golden
Zoning Code Enforcer-George Boesze
Building Sub Code Official-Richard O'Connor
Fire Sub Code Official-Richard O'Connor
Electrical Sub Code Inspector-Greg Chontow
Plumbing Sub Code Official-Dale Glynn
Technical Assistant to the Construction Dept-Melissa Wilkins
Motion was made by Boynton, seconded by Desiderio concurring with the Mayor's appointments. All in favor.

PLANNING BOARD APPOINTMENTS:

Robert Young (Class IV)-1/1/2010-12/31/2013
Frank Desiderio (Class I)-1/1/2010-12/31/2010
Alan DeCarolis (Class III)-1/1/2010-12/31/2010

BOARD OF ADJUSTMENT APPOINTMENTS:

Kevin Bailey-1/1/2010-12/31/2013
Nicholas Soranno (Alternate #2)-1/1/2010-12/31/2011

RECREATION COMMITTEE:

Cliff Kimball-1/1/2010-12/31/2014
David Boynton-regular member-1/1/2010-12/31/2014
Thomas Charles-regular member-1/1/2010-12/31/2010

ENVIRONMENTAL COMMISSION:

Alan DeCarolsi-1/1/2010-12/31/2012
Russ Walters-1/1/2010-12/31/2010
William Bromirski-1/1/2010-12/31/2010

FARMLAND PRESERVATION COMMITTEE:

Thomas Charles (Committee member)-1/1/2010-12/31/2010
Robert Young (Planning Board member) 1/1/2010-12/31/2010
Richard Dericks (Environmental Commission member)-1/1/2010-12/31/2010
Cliff Kimball (Recreation Committee member)-1/1/2010-12/31/2010
Charles Schaffer (Citizen)-1/1/2010-12/31/2012
Richard Rogers (Citizen)-1/1/2010-12/31/2011

OPEN SPACE COMMITTEE:

Maureen Cullen (Environmental Member)-1/1/2010-12/31/2010
Leigh Kramer (Citizen)-1/1/2010-12/31/2010
Cliff Kimball (Recreation member)-1/1/2010-12/31/2010
Thomas Charles (Township Committee member)-1/1/2010-12/31/2010

LOCAL ASSISTANCE BOARD:

Robert Berry-1/1/2010-12/31/2010
Dale Durling-1/1/2010-12/31/2010

MUNICIPAL ALLIANCE:

Joseph Deveney-1/1/2010-12/31/2010
Elizabeth Manz-1/1/2010-12/31/2010
David Boynton-1/1/2010-12/31/2010
John Ponczek-1/1/2010-12/31/2010
Cyndy Ponczek-1/1/2010-12/31/2010
Clare Saalfield-1/1/2010-12/31/2010
Ronnie Schwartz-1/1/2010-12/31/2010
Dr. Dwight Klett-1/1/2010-12/31/2010

Motion was made by Boynton, seconded by Desiderio concurring with the Mayor’s appointments. All in favor. The attorney advised that appointments not filled at this time could be done at a later date.

ORDINANCES:

AN ORDINANCE (#2010-01) TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A:4-45.14) was offered for introduction on motion made by Boynton, seconded by Desiderio. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

RESOLUTIONS:

#2010-01 (Meeting dates)

WHEREAS, Section 12 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, not later than January 10th of such year, every body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of said body during the succeeding year.

NOW, THEREFORE BE IT RESOLVED, by the Frelinghuysen Committee that the regular public meetings of the Frelinghuysen Township Committee will be held on the third Wednesday of each month at 7:30 p.m. at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey as follows:

REGULAR MEETING DATES FOR 2010

January 20, 2010	July 21, 2010
February 17, 2010	August 18, 2010
March 17, 2010	September 15, 2010
April 21, 2010	October 20, 2010
May 19, 2010	November 17, 2010
June 16, 2010	December 22, 2010

BE IT FURTHER RESOLVED, that the following dates during the calendar year of 2010 are hereby designated as the Workshop Meetings of the Mayor and Committee of the Township of Frelinghuysen on an as needed basis:

January 14, 2010	July 15, 2010
February 11, 2010	August 12, 2010
March 11, 2010	September 9, 2010
April 15, 2010	October 14, 2010
May 13, 2010	November 11, 2010
June 10, 2010	December 9, 2010

BE IT FURTHER RESOLVED, that all workshop meetings will begin at 4:00 p.m. at 210 Main Street, Johnsonburg, New Jersey unless otherwise specified. Workshop meetings may be subject to cancelation. Formal action may be taken at regular and workshop meetings. Executive Sessions may be called by the governing body at these meetings.

Motion was made by Desiderio, seconded by Boynton to approve said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-02 (Committee resolution)

BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the following resolution be adopted:

That all Township officials be present at each meeting on a quarterly basis
Monthly department reports are required from the Tax Assessor, Tax Collector, Chief Finance Officer, Building Department, Zoning Officer, Warren County Health Department, Knowlton Court and Animal Licensing Official to be given to the Clerk one week prior to the Township Committee meeting.

The Township Clerk, Building Department, Zoning Officer, and the Animal Licensing Official shall turn over monies collected and in hand on a weekly basis to the Township Clerk to be deposited.

Interest on current and delinquent taxes shall be 8% on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and 6% in excess of \$10,000.00 for who fails to pay delinquent taxes prior to the end of the calendar year.

The North Warren branch of the Lakeland Bank is depository for monies collected by the Tax Collector, Chief Finance Officer, Zoning Officer, Animal Licensing Official, Building Department, COAH, Small Cities and Township Clerk.

The Bank of America is the depository for monies collected by the Chief Finance Officer for escrow account.

The New Jersey Herald and Express-Times are the official newspapers for the publication of all legal items.

The Tax Collector is authorized to issue tax search requests.

The Tax Assessor is authorized to issue certified list of property owners.

The Township Clerk is authorized to issue certificates as to liability for assessments for municipal purposes or improvements.

Motion was made by Boynton, seconded by Desiderio to approve said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-03 (Budget resolution)

WHEREAS, N.J.S.A.40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2010 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time herein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2010; and

WHEREAS, one-fourth of the total appropriations in the 2008 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvements fund and public assistance in said 2010 budget in the sum of \$237,000.00

NOW, THEREFORE BE IT RESOLVED, by the Frelinghuysen Township Committee that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer for her records.

Motion was made by Boynton, seconded by Desiderio to approve said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-04 (Professional Services)

WHEREAS, there exists a need for various Township Professionals;

WHEREAS, the local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

WHEREAS, the following awards are for contracts that are not in excess of \$17,500.00 as certified by the Chief Finance Officer of the Township of Frelinghuysen, and, pursuant to N.J.S.A.19:44A-20.4, may be awarded by the Township Committee.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized to execute an agreement with the following for the term indicated:

Edward Wacks	Municipal Attorney	1 year
Wacks & Hartmann		
Paul Sterbenz and Paul Niehoff	Municipal Engineers	1 year
Maser Consulting		
Wilentiz, Goldman & Spitzer	Bond Counsel	1 year
Ardito & Co	Municipal Auditor	1 year

2. These contracts are awarded without competitive bidding as a "Professional Services" under the provisions of the Local Public Contracts Law because these are recognized professionals licensed and regulated by law and it is not feasible to obtain competitive bids.

3. A copy of this resolution shall be published in the New Jersey Herald and The Express Times as required by law, within ten days of its passage.

Motion was made by Boynton, seconded by DeCarolis to approve said resolution with the amendment to remove The Land Conservancy's term. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-05 (Approve Raffle license)

WHEREAS, the Frelinghuysen Township PTO has applied for a license to conduct an On Premises 50/50 raffle license for February 19, 2010 and with a snow date of February 26, 2010 consisting of application #RA2010-01; and

WHEREAS, the Findings and Determination by the Municipal Clerk has determined that the organization is qualified to conduct such raffle.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the Frelinghuysen Township PTO raffle application #2010-01 is hereby approved.

Motion was made by Boynton, seconded by Desiderio to approve said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-06 (Approve Raffle license)

WHEREAS, the Frelinghuysen Township PTO has applied for a license to conduct a Tricky Tray for February 19, 2010 with a snow date of February 26, 2010 consisting of application #RA2010-02; and

WHEREAS, the Findings and Determination by the Municipal Clerk has determined that the organization is qualified to conduct such raffle.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the Frelinghuysen Township PTO raffle application #RA2010-02 is hereby approved.

Motion was made by Boynton, seconded by DeCarolis to approve said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-07 (Setting executive session)

WHEREAS, it is necessary to discuss items dealing with in private or executive session; and

WHEREAS, under the Open Public Meetings Act it is permissible that such matters be discussed in executive or private session.

NOW, THEREFORE BE IT RESOLVED, on this 5th day of January, 2010 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned and results or portions of that discussion will be made known in a reasonable length of time.

Motion was made by Boynton, seconded by DeCarolis to approve said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

2010-08 (Authoring check signatures)-on hold (See resolution #2010-09)

DEPARTMENT REPORTS:

The yearend report received from the Zoning Officer was given to the Committee members.

Committeeman David Boynton's report:

Mr. Boynton expressed that he would like the Committee to work as a tem especially on subjects such as the Highlands; he thanked the professionals for keeping their costs at a minimum and stated that he will not vote for any increases in the 2010 budget as he wants to keep costs down.

Committeeman Frank Desiderio's report:

Mr. Desiderio congratulated Mr. Durling for becoming Mayor and Mr. Charles for becoming Deputy Mayor and looks forward to working with the Committee.

Attorney Edward Wacks report:

Mr. Wacks thanked the Committee for their confidence in him and reported that this is his 13th year of service to Frelinghuysen Township.

Engineer Paul Sterbenz's report:

Mr. Sterbenz reported that he enjoyed working in the township especially with challenging project and coming up with solutions. He thanked the Committee for their confidence.

Engineer Paul Niehoff's report:

Mr. Niehoff thanked the committee for their confidence and appreciates the opportunity to serve the Committee.

CORRESPONDENCE:

Office of Farmland Preservation Committee Re: The Land Conservancy
Office of Open Space Advisory Committee Re: The Land Conservancy

AUDIENCE PARTICIPATION-None

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Brenda J. Kleber, RMC