

MINUTES OF WORK/BUDGET SESSION MEETING OF FEBRUARY 14, 2018

The work/budget session meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, February 14, 2018 and was called to order at 7:05 p.m. by Mayor, Frank Desiderio.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman Christopher Kuhn, Committeeman David Boynton, Committeeman Charles Marra (7:25), Auditor Anthony Ardito, and Municipal Clerk Donna Zilberfarb.

MINUTES:

1. November 20, 2017 bill payment/work session meeting minutes were approved on a motion by Mr. Kuhn, seconded by Mr. Marra. All were in favor.
2. January 17, 2018 Regular session meeting minutes were approved as amended on a motion by Mr. Boynton, seconded by Mr. Kuhn. All were infavor.
3. January 17, 2018 executive session meeting minutes were approved on a motion by Mr. Kuhn, seconded by Mr. Boynton. All were in favor.
4. January 30, 2018 budget meeting minutes were approved on a motion by Mr. Kuhn, seconded by Mr. Marra. All were in favor. Mr. Boynton abstained.
5. February 6, 2018 budget meeting minutes were approved as corrected on a motion by Mr. Kuhn, seconded by Mr. Boynton. All were in favor. Mr. Boynton and Mr. Stracco abstained.

ORDINANCES:

#2018-01 CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to **2.5%** unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and, **WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and, **WHEREAS**, the Township Committee of the Township of Frelinghuysen in the County of Warren finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and, **WHEREAS**, the Township Committee hereby determines that a **1.0%** increase in the budget for said year, amounting to **\$7,858.46** in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and, **WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years. **NOW THEREFORE BE IT ORDAINED**, by the Township Committee of The Township of Frelinghuysen, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Frelinghuysen shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by **3.5%**, amounting to **\$ 27,504.61**, and that the CY 2018 municipal budget for the Township of Frelinghuysen be approved and adopted in accordance with this ordinance; and, **BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and, **BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as

introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and, **BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption. CERTIFICATION I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen do hereby certify the above to be a true copy adopted by the Frelinghuysen Township Committee at a meeting held on January 2, 2018 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on February 14, 2018 at 7:00 pm at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. Motion was made to open for second reading for adoption by Mr. Kuhn, seconded by Mr. Boynton. All were in favor. Motion was made to open to the public by Mr. Kuhn, seconded by Mr. Boynton. All were in favor. Public: Marty Connor pointed a typo out in the 7th paragraph. The clerk will fix. Debra Natyzak asked what the cap bank was. Motion was made by Mr. Boynton to close to the public, seconded by Mr. Kuhn. All were in favor. Motion was made by Mr. Kuhn for adoption, seconded by Mr. Boynton. All were in favor. Roll call vote: Mr. Boynton – Yes; Mr. Desiderio – Yes; Mr. Kuhn – Yes; Mr. Marra – Yes; Mr. Stracco – Yes.

#2018-02 ORDINANCE AMENDING SECTION 2-26 OF THE FRELINGHUYSEN TOWNSHIP CODE CONCERNING ENVIRONMENTAL COMMISSION MEMBERSHIP AND MEETINGS WHEREAS, Section 2-26 of the Frelinghuysen Township Code establishes the Environmental Commission and sets forth the membership criteria concerning same; and WHEREAS, it is necessary and appropriate at this time to amend those membership criteria and in order to assure the continued efficient operation of the said Commission; and WHEREAS, it is also necessary and appropriate at this time to amend this Section of the Frelinghuysen Township Code concerning meetings of the said Commission. NOW THEREFORE BE IT ORDAINED by the Mayor and Committee of the Township of Frelinghuysen, Warren County, and State of New Jersey, as follows: **Section I** Section 2-26.2 of the Frelinghuysen Township Code is amended to read as follows (additions are underlined, deletions are stricken through): **§2-**

26.2 Members. The Environmental Commission shall consist of ~~seven (7)~~ five (5) members to be appointed by the Mayor, one (1) of whom shall also be a member of the Land Use Board and all of whom shall be residents of the Township. The members shall serve without compensation except as hereinafter provided. The Mayor shall designate one (1) of the members to serve as Chairman and presiding officer of the Commission. ~~The terms of office of the commissioners appointed in January 2009 shall be for one (1), two (2) or three (3) years, to be designated by the Mayor in making his appointments so that the terms of two (2) of the Commissioners shall expire on December 31, 2009 and until the appointment and qualification of their successors, the terms of three (3) of the commissioners shall expire on December 31, 2010 and until the appointment and qualification of their successors, and the terms of the remaining two (2) commissioners shall be for three (3) years and until the appointment and qualification of their successors. Thereafter, t~~The terms of all commissioners shall be three (3) years and until the appointment and qualification of their successors. There shall be in addition to the ~~seven (7)~~ five (5) Commissioners appointed, two (2) alternate Commissioners to serve on the said Commission. ~~The term of one (1) of the alternate members appointed in January 2009 shall be designated by the Mayor for a one (1)-year term and until the appointment and qualification of his or her successor, and the term of the other alternate member appointed in January 2009 shall be designated by the Mayor for a two (2) year term and until the appointment and qualification of his or her successor. Thereafter, t~~The terms of all alternate Commissioners shall be two (2) years and until the appointment and qualification of their successors. The Mayor or Township Committee may remove any member of the Commission for cause, on written charges served upon the member and after a hearing hereon at which the member shall be entitled to be heard in person or by counsel. A vacancy on the Commission occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment. **Section II** There is hereby added to the Frelinghuysen Township Code a new Section 2-26.7, to read as follows: **2-**

26.7 Meetings. The Environmental Commission shall hold public meetings in accordance with Open Public Meetings Act. A total of six (6) meetings shall be held per

year, on alternate months, provided that special meetings may be held as necessary and according to law. **Section III** 1. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency. 2. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect. 3. This ordinance shall take effect immediately upon final passage and publication as required by law. **NOTICE** Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the Frelinghuysen Township Committee held on January 2, 2018 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on February 14, 2018 at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. Motion was made to open for second reading for adoption by Mr. Kuhn, seconded by Mr. Boynton. All were in favor. Motion was made to open to the public by Mr. Stracco, seconded by Mr. Boynton. All were in favor. Public: Wendy Goetz stated that she didn't feel meetings every other month were a good idea and feels they should be monthly. Mr. Desiderio explained this alleviates the non-quorum issue and meetings can be called at any time they just need to be advertised. Marty Connor pointed out that planning board needed to be changed to Land Use Board. Michael Tudor explained that he feels the Green Team should meet prior to these meetings. Mr. Kuhn reiterated the change for smaller member numbers and that most people commute and that it's hard to get to meetings. Motion was made by Mr. Stracco to close to the public, seconded by Mr. Boynton. All were in favor. Motion was made by Mr. Kuhn for adoption, seconded by Mr. Boynton. All were in favor. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-Yes; Mr. Kuhn-Yes; Mr. Marra-Yes; Mr. Stracco-Yes.

#2018-03 ORDINANCE AMENDING SECTION 2-46 OF THE FRELINGHUYSEN TOWNSHIP CODE CONCERNING HISTORIC PRESERVATION COMMITTEE MEMBERSHIP AND MEETINGS

WHEREAS, Section 2-46 of the Frelinghuysen Township Code establishes the Historic Preservation Committee and sets forth the membership criteria concerning same; and WHEREAS, it is necessary and appropriate at this time to amend those membership criteria and in order to assure the continued efficient operation of the said Committee; and WHEREAS, it is also necessary and appropriate at this time to amend this Section of the Frelinghuysen Township Code concerning meetings of the said Committee. NOW THEREFORE BE IT ORDAINED by the Mayor and Committee of the Township of Frelinghuysen, Warren County, and State of New Jersey, as follows: **Section I** Section 2-46.2 of the Frelinghuysen Township Code is amended to read as follows (additions are underlined, deletions are stricken through): **§2-46.2 Members; Transaction of Business.** a. The Historic Preservation Committee shall consist of ~~nine (9)~~ five (5) members and two (2) two alternates, all of whom shall serve without compensation. b. The Committee positions shall be filled by people who are interested in and qualified to contribute to the preservation of historic, archeological, and architectural resources, structures, sites and objects, including persons who are knowledgeable in building design and construction, archeology, architectural history, who are interested in local history, and at least 75% of whom must be residents of Frelinghuysen Township. One member of the Committee shall be the Mayor or his/her designee, one member of the Committee shall be a liaison member from the Land Use Board, and one member of the Committee shall be a liaison from the Open Space Advisory Committee. c. The members of the Committee shall be appointed by the Mayor with the advice and consent of the Township Committee. d. Terms. The Mayor or his/her designee, the Land Use Board liaison and the Open Space Advisory Committee liaison shall serve terms of one year. ~~As to the remaining members, including the alternates, three shall be appointed to initial terms of three years, three shall serve initial terms of two years, and two shall serve initial terms of two years. Thereafter, mMembers,~~ including alternates, other than the Mayor or his/her designee, the Land Use Board liaison and the Open Space Advisory Committee liaison, shall serve terms of three years. e. Vacancies. Vacancies shall be filled through the expiration of the vacant term by appointment of the Mayor. f. The Committee shall adopt internal rules and procedures for the transaction of its business, subject to the following: 1. The Committee shall elect from its members a Chairman, Vice Chairman, ~~Secretary~~ and Treasurer. 2. A quorum for the transaction of all business shall be ~~five (5)~~ three (3) members. 3. Committee meetings shall comply with the Open Public

Meetings Act (N.J.S.A. 10:4-6 et seq.). 4. ~~Committee meetings shall be scheduled at least once every other month (six (6) times annually) or as often as required to fulfill its obligations.~~ The Advisory Committee shall hold public meetings in accordance with the Open Public Meetings Act. A total of six (6) meetings shall be held per year, on alternate months, provided that special meetings may be held as necessary and according to law. 5. No Committee member shall be permitted to act on any matter in which he or she has, either directly or indirectly, any personal or financial interest.

Section II 1. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency. 2. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect. 3. This ordinance shall take effect immediately upon final passage and publication as required by law. **NOTICE** Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the Frelinghuysen Township Committee held on January 2, 2018 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on February 14, 2018 at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. Motion was made by Mr. Kuhn to open for second reading for adoption, seconded by Mr. Boynton. All were in favor. Motion was made to open to the public by Mr. Stracco, seconded by Mr. Boynton. All were in favor. Public: Marty Connor asked if the secretary would be a paid secretary and Mr. Desiderio responded that position will be paid. Motion was made to close to the public by Mr. Stracco, seconded by Mr. Boynton. All were in favor. Motion was made by Mr. Kuhn for adoption, seconded by Mr. Boynton. All were in favor. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-Yes; Mr. Kuhn-Yes; Mr. Marra-Yes; Mr. Stracco-Yes.

#2018-04 ORDINANCE AMENDING SECTION 2-41 OF THE FRELINGHUYSEN TOWNSHIP CODE CONCERNING OPEN SPACE ADVISORY COMMITTEE MEMBERSHIP AND MEETINGS

WHEREAS, Section 2-41 of the Frelinghuysen Township Code establishes the Open Space Advisory Committee and sets forth the membership criteria concerning same; and WHEREAS, it is necessary and appropriate at this time to amend those membership criteria and in order to assure the continued efficient operation of the said Committee; and WHEREAS, it is also necessary and appropriate at this time to amend this Section of the Frelinghuysen Township Code concerning meetings of the said Committee. NOW THEREFORE BE IT ORDAINED by the Mayor and Committee of the Township of Frelinghuysen, Warren County, and State of New Jersey, as follows: **Section I** Section 2-41.2 of the Frelinghuysen Township Code is amended to read as follows (additions are underlined, deletions are stricken through): **2-41.2 Membership.** The Advisory Committee shall be comprised of ~~seven (7)~~ five (5) members and two alternate members, as follows: a. One (1) member of the Township Committee. b. One (1) member of the Township Land Use Board. c. One (1) member of the Environmental Commission. d. One (1) member of the Recreation Committee. e. ~~Three (3) citizens of the Township.~~ One (1) citizen of the Township. The citizen so appointed shall hold no other municipal office. f. Two (2) alternate members who shall be citizens of the Township. The citizens so appointed shall hold no other municipal office. All appointments shall be made by the Township Committee, except as otherwise specified above. ~~The Township Committee member shall act as liaison to the Advisory Committee.~~ The Advisory Committee annually shall elect from among its members an individual to serve as Chair of the Advisory Committee. ~~Since the Township Committee member is liaison to the Advisory Committee, he/she may not serve as Chair of the Advisory Committee.~~ The Advisory Committee annually shall elect from among its citizen members a Vice Chairperson to serve as a presiding officer in the absence of the Chair. The Advisory Committee shall also retain a Secretary, paid by the Township, whose function it shall be to maintain the minutes of the Committee's meetings and records of the proceedings of the Committee. **Section II** Section 2-41.3 of the Frelinghuysen Township Code is amended to read as follows (additions are underlined, deletions are stricken through): **2-41.3 Terms of Office.** a. The member of the Township Committee shall have a term of one (1) year. b. The member of the Township Land Use Board shall have a term of one (1) year. c. The member of the Environmental Commission shall have a term of one (1) year. d. The member of the Recreation Committee shall have a term of one (1) year. e. ~~One (1) of~~ The citizens of the Township appointed by the Township

Committee and so designated by the Township Committee at the time of appointment, whether as members or as alternate members, shall have a term of ~~one (1) year~~ three (3) years. ~~f. One (1) of the citizens of the Township appointed by the Township Committee and so designated by the Township Committee at the time of appointment shall have a term of two (2) years.~~ ~~g. One (1) of the citizens of the Township appointed by the Township Committee and so designated by the Township Committee at the time of appointment shall have a term of three (3) years.~~ **Section III** Section 2-41.5 of the Frelinghuysen Township Code is amended to read as follows (additions are underlined): **2-40.5 Meetings.** The Advisory Committee shall hold public meetings in accordance with the Open Public Meetings Act. A total of six (6) meetings shall be held per year, on alternate months, provided that special meetings may be held as necessary and according to law. **Section IV** 1. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency. 2. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect. 3. This ordinance shall take effect immediately upon final passage and publication as required by law. **NOTICE** Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the Frelinghuysen Township Committee held on January 2, 2018 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on February 14, 2018 at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. Motion was made by Mr. Kuhn to open for second reading for adoption, seconded by Mr. Boynton. All were in favor. Motion was made to open to the public by Mr. Stracco, seconded by Mr. Boynton. All were in favor. Public: Marty Connor pointed out that planning board needed to be changed to Land Use Board. Mr. Kuhn stated that the Land Conservancy was happy with this change. Motion was made to close to the public by Mr. Stracco, seconded by Mr. Boynton. All were in favor. Motion was made by Mr. Kuhn for adoption, seconded by Mr. Boynton. All were in favor. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-Yes; Mr. Kuhn-Yes; Mr. Marra-Yes; Mr. Stracco-Yes.

#2018-05 ORDINANCE AMENDING SECTION 2-40 OF THE FRELINGHUYSEN TOWNSHIP CODE CONCERNING FARMLAND PRESERVATION ADVISORY COMMITTEE MEMBERSHIP AND MEETINGS WHEREAS, Section 2-40 of the Frelinghuysen Township Code establishes the Farmland Preservation and Advisory Committee and sets forth the membership criteria concerning same; and WHEREAS, it is necessary and appropriate at this time to amend those membership criteria and in order to assure the continued efficient operation of the said Committee; and WHEREAS, it is also necessary and appropriate at this time to amend this Section of the Frelinghuysen Township Code concerning meetings of the said Committee. NOW THEREFORE BE IT ORDAINED by the Mayor and Committee of the Township of Frelinghuysen, Warren County, and State of New Jersey, as follows: **Section I** Section 2-40.2 of the Frelinghuysen Township Code is amended to read as follows (additions are underlined, deletions are stricken through): **§ 2-40.2. Membership.** The Advisory Committee shall be comprised of ~~seven (7)~~ five (5) members and two alternate members, as follows: a. One (1) member of the Township Committee. B. One (1) member of the Township Land Use Board. C: One (1) member of the Environmental Commission. D. ~~Four (4)~~ Two (2) citizens of the Township. The citizens appointed shall hold no other municipal office, position or employment in the municipal government. E: Two (2) alternate members who shall be citizens of the Township. The citizens so appointed shall hold no other municipal office. All appointments shall be made by the Township Committee, except as otherwise specified above. ~~The Mayor and Deputy Mayor shall act as a liaison to the Advisory Committee.~~ The Advisory Committee shall elect from among its members an individual to serve as Chair of the Advisory Committee. ~~Since the Mayor and Deputy Mayor are acting in the capacity as liaison to the Advisory Committee, neither of them may serve as Chair of the Advisory Committee.~~ The Advisory Committee shall elect from among the citizen members a Vice Chairperson to serve as a presiding officer in the absence of the Chair. The Township Committee shall elect a Secretary whose function it shall be to maintain the minutes of the Committee's meetings and records of the proceedings of the Committee. **Section II** Section 2-40.3 of the Frelinghuysen Township Code is amended to read as follows (additions are underlined): **§2-40.3 Terms of Office.** a. The member of the

Township Committee shall have a term of one (1) year. b. The member of the Land Use Board shall have a term of one (1) year. c. The member of the Environmental Commission shall have a term of one (1) year. d. The four (4) citizens of the Township appointed by the Township Committee (two (2) members and two (2) alternate members) and so designated by the Township Committee at the time of appointment shall have terms of three (3) years. **Section III** Section 2-40.5 of the Frelinghuysen Township Code is amended to read as follows (additions are underlined): **2-40.5 Meetings.** The Advisory Committee shall hold public meetings in accordance with the Open Public Meetings Act. A total of six (6) meetings shall be held per year, on alternate months, provided that special meetings may be held as necessary and according to law. **Section IV** 1. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency. 2. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect. 3. This ordinance shall take effect immediately upon final passage and publication as required by law. **NOTICE** Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the Frelinghuysen Township Committee held on January 2, 2018 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on February 14, 2018 at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. Motion was made by Mr. Kuhn to open for second reading for adoption, seconded by Mr. Boynton. All were in favor. Motion was made to open to the public by Mr. Stracco, seconded by Mr. Boynton. All were in favor. Public: Marty Connor pointed out that planning board needed to be changed to Land Use Board. Debra Natyzak pointed out that a secretary needs to be appointed. Motion was made to close to the public by Mr. Kuhn, seconded by Mr. Boynton. All were in favor. Motion was made by Mr. Kuhn for adoption, seconded by Mr. Marra. All were in favor. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-Yes; Mr. Kuhn-Yes; Mr. Marra-Yes; Mr. Stracco-Yes.

RESOLUTIONS:

There were no resolutions

APPOINTMENTS:

2018 Environmental Commission Appointments - Schedule D

Charlie Marra – 1 year term (Township Committee Appointment)

Christopher Kuhn – 3 year term (Citizen)

Marty Connor – 1 year term (LUB)

Robert Stock – 3 year term (Citizen)

Wendy Goetz – 3 year term (Citizen)

Tammy Beckenthal – 2 year term Alt #1

Jim Simonetti – 2 year term Alt #2

**Chair – Marty Connor – Mayor appointment

Motion was made by Mr. Boynton to concur with the Mayor appointments, seconded by Mr. Marra. All were in favor.

2018 Farmland Preservation Committee Appointments - Schedule E

Christopher Kuhn – 1 year term (Township Committee Rep)

Martin Connor – 1 year term (LUB)

Jim Simonetti – 1 year term (Environmental)

Charlie Schaffer – 3 year term (Citizen)

Richard Rogers – 3 year term (Citizen)

Rich Dericks – 3 year term (ALT #1)

Daniel Rogers – 3 year term (ALT #2)

Motion was made by Mr. Boynton to concur with the Mayor appointments, seconded by Mr. Marra. All were in favor.

2018 Recreation New Appointment – Schedule G

Daniel Rogers – 5 year term (replaced Michael Caruso)

Motion was made by Mr. Kuhn to concur with the Mayor appointments, seconded by Mr. Boynton. All were in favor.

2018 Open Space Committee Appointments - Schedule H

Frank Desiderio (TC liason) – 1 year term
Martin Connor (LUB rep) – 1 year term
Christopher Kuhn (Environmental) – 1 year term
Ralph Corvino (Citizen) – 3 year term
Wendy Buttgerreit (Citizen) – 3 year term
Dan Carson (Alt #1) – 3 year term
Daniel Rogers (Alt #2) – 3 year term
Motion was made by Mr. Stracco to concur with the Mayor appointments, seconded by Mr. Boynton. All were in favor.

2018 Historical Committee Appointments - Schedule I

Christopher Kuhn (Mayor) – 1 year term
Marty Conner (LUB & OS rep) – 1 year term
Scott Lance (citizen) – 3 year term
Tammy Beckenthal (Citizen) – 3 year term
Debra Natyzak (Citizen) – 3 year term
Peter Lubrecht, Sr. (Alt #1) – 3 year term
Jean Smolha (Alt #2) – 3 year term
Motion was made by Mr. Boynton to concur with the Mayor appointments, seconded by Mr. Marra. All were in favor.

Ms. Zilberfarb will send letters to all appointees and send all members information to the secretaries.

OLD BUSINESS:

Motion was made by Mr. Stracco to carry old business to the February 21, 2018 meeting, seconded by Mr. Kuhn. All were in favor.

NEW BUSINESS:

- The budget was discussed with Mr. Ardito and to stay within the 2% levy cap and keep taxes to a minimum it was determined that \$50,000 surplus would be used to offset the 2% levy cap. Mr. Ardito stressed the dangers in using more surplus, and reviewed the history of Frelinghuysen keeping rates too low in the past and getting into trouble with surplus. The Committee felt they should use surplus as anticipated revenue of \$396,819 to keep the tax increase to \$88 annually on the average taxpayer. The committee anticipates having to use this higher level of surplus as anticipated revenue in the 2019 budget year also. Motion was made by Mr. Kuhn to proceed with a 2.7% average tax increase and utilize surplus for budget, seconded by Mr. Boynton. All were in favor. The first reading for the budget will be on February 21, 2018 at 7:30 pm, with final adoption on March 21, 2018 at 7:30 pm.
- The Mayor commended everyone for the quickest the budget has ever been completed.
- Capital was discussed regarding the server for the town hall. Mr. Kuhn checked into cloud based versus what we use now. MSI does not do cloud based. After discussion a motion was made by Mr. Kuhn to add \$6,795.00 to capital in Admin for a server, seconded by Mr. Boynton. All were in favor. Ms. Zilberfarb will let Ms. Dyer know to include that.
- After discussion regarding the server for the township, the committee asked Ms. Zilberfarb to look into the cost of a safety deposit box that the tapes would go into each Friday. They need to be in a fire proof place outside of the town hall. Ms. Zilberfarb will get back to the committee at the next meeting.
- Ms. Zilberfarb let the committee know that the town wide cleanup will be held June 4-9 this year.
- Motion was made to appoint Donna Zilberfarb as the secretary of the Farmland Preservation and Open Space Committees by Mr. Kuhn, seconded by Mr. Boynton. All were in favor.
- Wendy Goetz discussed fracking regulations within the Delaware River Basin and asked the committee to pass a resolution supporting the continuation of the Delaware River Basin Commissions prohibitions. After discussion, Mr. Stracco suggested the committee have legal counsel look at what Ms. Goetz presented and get his legal opinion and go from there. Ms. Zilberfarb will forward all information onto Mr. Wacks.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Boynton, seconded by Mr. Marra to open meeting to the public. All were in favor. Spoke were:

Michael Tudor thanked the committee on the job that they do and wished all present a Happy Valentines Day.

Wendy Goetz asked about the Route 94 property and if it was for sale. She has seen people parked and walking in the fields. The committee let her know that maybe it was the farmer that farms the fields as the property is not for sale at this time.

Ms. Goetz also asked if the township was looking into municipal broadband and offered to help if she could. Mr. Kuhn explained that the town is working with Century Link at the current time.

Ms. Goetz also thanked the Committee for the NAFTA trade resolution.

Motion was made by Mr. Kuhn, seconded by Mr. Boynton to close to the public. All were in favor.

REGULAR SESSION:

Mr. Marra brought up the tragedy in Florida with the shooting at the high school where 17 young people lost their lives. He just wants everyone to be more vigilant and if you see something say something.

EXECUTIVE SESSION:

There was no executive session

ADJOURNMENT:

There being no further business, motion was made by Mr. Stracco, seconded by Mr. Boynton to adjourn the meeting at 8:43 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, Township Clerk