

## MINUTES OF REGULAR MEETING OF OCTOBER 18, 2017

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, October 18, 2017 and was called to order at 7:30 p.m. by Mayor, Frank Desiderio.

### SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

### ROLL CALL:

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman Charlie Marra (7:38), Committeeman Christopher Kuhn, Attorney Edward Wacks, and Acting Clerk Donna Zilberfarb.

### MINUTES:

1. September 20, 2017 regular session meeting minutes were approved on a motion by Mr. Stracco, seconded by Mr. Kuhn. All were in favor.

### RESOLUTIONS:

#2017-67 RESOLUTION APPROVING THE ISSUANCE OF RAFFLE LICENSES FOR FRELINGHUYSEN TOWNSHIP SCHOOL PTO WHEREAS, the Frelinghuysen Township Booster Club has applied for a raffle license to conduct an on premises 50/50 consisting of application #2017-05; and WHEREAS, the Findings and Determination by the Acting Municipal Clerk has determined that the organization is qualified to conduct such raffle. NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the Frelinghuysen Township School PTO raffle application #2017-05 is hereby approved. Motion made by Mr. Kuhn, seconded by Mr. Stracco. All were in favor. Mr. Boynton and Mr. Marra were absent.

#2017-68 RESOLUTION APPROVING PAYMENT OF BILLS FOR THE MONTH OF OCTOBER 2017 WHEREAS, the Finance Committee of the Township of Frelinghuysen have reviewed the bills submitted by the Municipal Clerk to the Frelinghuysen Township Committee for the month of OCTOBER 2017; and WHEREAS, the Finance Committee find the bills to be in order and recommend to the Township Committee that they be paid by the Chief Finance Officer. NOW, THEREFORE BE IT RESOLVED, by the Frelinghuysen Township Committee that all bills submitted for the above named month are reasonable and proper and are to be paid from their appropriate account. Motion was made by Mr. Kuhn, seconded by Mr. Stracco. All were in favor. Mr. Boynton and Mr. Marra were absent.

#2017-69 SETTING EXECUTIVE SESSION WHEREAS, it is necessary to discuss items dealing with the discussion of personal matters and; WHEREAS, under the Open Public Meetings Act (number 8 of the permitted exceptions to the requirements that a public body hold its meetings in public) it is permissible that such matters be discussed in executive or private session. NOW, THEREFORE BE IT RESOLVED, on October 18, 2017 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned and results or portions of that discussion will be made known in reasonable length of time. Motion was made by Mr. Stracco, seconded by Mr. Marra. All were in favor.

### OLD BUSINESS:

Verizon enhancing network – There is no update

Service Electric Cable – Mr. Desiderio spoke of Mayor Perry in Hardwick having a meeting with the BPU and service electric, otherwise nothing new to report.

Pedestrian walkway – The County Engineer, William Gleba, asked for a little more time as they are looking into this.

Shared services for animal control – Mayor Desiderio is still working on.

Pond Maintenance FFP – Hold to November until all Environmental members have responded with their input. Mr. Kuhn also mentioned that Antler Ridge has a rain barrel for the township and believes it should go to the FFP and Recreation Center and will ask Environmental their thoughts.

#### **NEW BUSINESS:**

Mr. Desiderio asked for authorization to go to the open space and farmland preservation joint meeting in November to discuss the driveway. The site distance is poor with the current driveway and would like to have an entrance and an exit. Mr. Desiderio explained he would do the work as he did for the parking lot to minimize costs. Motion was made by Mr. Kuhn to authorize Mayor Desiderio to approach Open space and farmland preservation for the FFP access driveway, seconded by Mr. Marra. All were in favor – aye.

Mr. Desiderio asked to get some quotes for air conditioning for the Recreation center. Mr. Kuhn stated these would be capital costs and asked if it was for next year. Mr. Desiderio said yes for next year but wanted to reach out and get some prices to be prepared. Motion was made by Mr. Kuhn to authorize the Mayor to solicit prices for options for air conditioning for the recreation center, seconded by Mr. Marra. All were in favor – aye.

Mr. Desiderio asked for authorization to have Aspen Tree Services do some tree trimming on the trails at the FFP to open them up. The estimated quote is \$100.00 per hour which is less then the coop pricing. After discussion a motion was made by Mr. Kuhn for limited tree cutting not to exceed \$500.00 with the stipulation of funding available in the open space funds, seconded by Mr. Stracco. All were in favor – aye.

#### **OPEN MEETING TO THE PUBLIC:**

Motion was made by Mr. Kuhn, seconded by Mr. Marra to open meeting to the public. All were in favor. Spoke were:

Mr. Greco inquired if Aspen Tree Service ever grinded the stumps for free at the recreation center. Mr. Desiderio stated that yes he did the one by the parking lot.

Mr. Greco asked if anyone complained about the signs for Hay Bales for Hope on Route 519. Mr. Desiderio said no complaints.

Mr. Greco asked who Moose Safety was on the bills list. Ms. Zilberfarb explained it was the company that supplied the gear to Blairstown Fire Department.

Motion was made by Mr. Kuhn, seconded by Mr. Stracco to close to the public. All were in favor.

#### **DEPARTMENT REPORTS:**

Motion made by Mr. Stracco for consent agenda items 1-10 seconded by Mr. Boynton. All were in favor.

**DPW** – Report is in the book. Ms. Zilberfarb let the Committee know that the new backhoe should be in the 2<sup>nd</sup> week of November.

**Land Manager** – Mr. Conner submitted his report and discussed with the committee. He discussed that the beavers have built a dam and wanted to know if the township would allow them to be trapped. After discussion, it was determined that no trapping would be allowed for beavers.

Mr. Conner also thanked publically, Charlie Schaffer, Rich Dericks, Bill McMyne, Rebecca Tonjes, Max Klein and Andy Tynan for all their work. The committee recommended that a letter be sent out from the Open Space Committee to those volunteers.

**Legal Report** – Mr. Wacks explained the foreclosure search report that was in each committeeman's packet. He explained that Joe Grabas could do a geneology report for lot 37 for approximately \$2,000 - \$2,500. After discussion this will be held until the November meeting on the 8<sup>th</sup>. Ms. Zilberfarb will discuss with Ms. Dyer if funding is available.

**Recreation Committee** – Mr. Desiderio explained that Antler Ridge will be holding their annual holiday event at the rec center this December and would like to know what to charge them. They will need 6 hours on Friday, all day Saturday and some hours on Sunday for cleanup. The fees would be \$150 plus hourly rate over 5 hours. Mr. Desiderio is asking to waive the fees for Friday and Sunday. After discussion, motion was made by Mr. Kuhn to waive the rental fees for December 1<sup>st</sup> and 3<sup>rd</sup> for Antler Ridge, seconded by Mr. Stracco. All were in favor.

Mr. Desiderio discussed with the Committee that he would like to allow a gentleman that donates his time for recreation and township functions to hold the repass for his nephew at no cost. Motion was made by Mr. Kuhn to waive the rental fee for the recreation center for October 21, 22, 23 for Mike Savage for purposes of repass, seconded by Mr. Marra. All were in favor.

Mr. Desiderio asked if the Booster Club held a fundraiser for the Recreation Committee of the township if they can serve alcohol at it. Mr. Wacks stated yes as long as they obtain the one day permit from ABC and have insurance.

**Environmental Commission** – Nothing to report

**Farmland Preservation Committee** – No meeting

**Open Space Advisory Committee** – No meeting

**Historic Committee** – Scott Lance and Debra Natyzak presented a letter to each member of the committee in regards to preserving the boat house at the FFP. Mr. Lance requested that nothing be done at this time and they will look into if funding is available. Mr. Wacks inquired if anything needed to be done in the interim and if that would be a concern for funding. The Historic Committee will report back in regards to funding. Funding for a tarp for the roof will be determined and at next month's meeting a motion can be made to move forward at that time.

**Mayor report** – Nothing to report

**Deputy Mayor report** – Mr. Stracco discussed the signs that have not been replaced on Rte 612 for Clean Communities. Ms. Zilberfarb explained they are taken down by the county and would rather give the monies to the nonprofit organizations but will purchase a new one and Mr. Stracco said to give the monies to the kids to keep roads clean. He also mentioned a sign that is missing from the 612 spur. Ms. Zilberfarb will let the foreman know and replace it.

**Committeeman Boynton** – Absent

**Committeeman Kuhn** – Nothing to report

**Committeeman Marra** – Nothing to report

**Clerk report** – Ms. Zilberfarb inquired about the ramp being replaced at the back entrance to the town hall meeting room. After discussion the answers are the deck will be wooden with wooden railings. We will obtain quotes as long as work spec is under the threshold, and the configuration will remain the same except it must meet the current ADA code. The committee would like the drawings from Mr. Schaffer by December 15<sup>th</sup>. Ms. Zilberfarb will reach out to Mr. Schaffer.

#### **EXECUTIVE SESSION:**

Mr. Wacks explained to the public that the executive session would be for personal reasons and that no further business would be conducted after executive session.

Motion was made by Mr. Stracco, seconded by Mr. Marra to enter into executive session.

No action was taken

Motion was made by Mr. Stracco, seconded by Mr. Marra to exit executive session.

#### **ENTER BACK INTO REGULAR MEETING:**

Motion was made by Mr. Stracco to allow a 5 day leave of absence with pay for medical reasons, if needed in December, for Ms. Zilberfarb, seconded by Mr. Kuhn. All were in favor.

**CORRESPONDENCE:**

**State of New Jersey DOT** – Maintenance Roadway repair contract north, sub-region n1, contract No. N107, DP 18408

**State of New Jersey DEP** – Underground heating oil tank – Block 1401, Lot 24.01

**State of New Jersey DOT** – NJDOT fiscal year 2018 local freight impact fund

**State of New Jersey Division of Rate Counsel** – SC/WC area energy cooperative program – commercial utility consultants and concord energy services BP Dkt. No. Pending

**New Jersey General Assembly** – Adoption of Assembly Resolution No. 216

**New Jersey State League of Municipalities** – Notice of proposed membership dues

**Wacks DeBona Beilin and Weber** – 10 Lackawanna Drive - Driveway

**Township of Frelinghuysen** – Ordinance from the Animal Control officer for large animals running at large

**Township of Frelinghuysen** – Letter sent to William Gleba, Warren County Engineer's Office

**Township of Frelinghuysen** – Memo to the environmental Commission regarding planting dogwood trees

**Township of Frelinghuysen** – Memo to the Environmental Commission regarding the Pond at the FFP

**New Jersey Legislature** – Meeting on November 1, 2017 @ 10:30 am in Allamuchy

**Warren County Prosecutors Office** – Hometown Security Initiative seminar – October 26 from 4:00 – 6:00 pm at the WC Community college

**Byram Township** – Support of Assembly Bill 4532 and Senate Bill 3049

**New Jersey Senate** – Senator Joe Pennacchio acknowledgement and thank you for Resolution 2017-66 regarding OPMA and OPRA

**New Jersey Legislature** – Senator Weinberg regarding our opposition to Senate bills No. 11104555 and 1046

**OPRA and OPMA Bills Amended** – Information sent from the NJMCA.

**Local Finance Notice** – Municipal and County Budget Cap information for Calendar Year 2018

**ADJOURNMENT:**

There being no further business, motion was made by Mr. Stracco, seconded by Mr. Kuhn to adjourn the meeting at 8:32 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, Acting Township Clerk