

MINUTES OF WORK SESSION MEETING OF SEPTEMBER 13, 2017

The work session meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, September 13, 2017 and was called to order at 7:00 p.m. by Mayor, Frank Desiderio.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman David Boynton, Committeeman Charlie Marra, Committeeman Christopher Kuhn, and Acting Clerk Donna Zilberfarb.

PROCLAMATIONS:

NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH OCTOBER 2017

DOMESTIC ABUSE & SEXUAL ASSAULT CRISIS CENTER (DASACC) WHEREAS, in 1991, the New Jersey Legislature found and declared that domestic violence is a serious crime against society; and **WHEREAS**, domestic violence affects people of all ages, races, genders, income levels, and sexual identities; and **WHEREAS**, survivors of domestic violence must deal with the effects of physical injuries, psychological damage, financial barriers, and trouble finding safe housing; and **WHEREAS**, everyone should be free from violence; and **WHEREAS**, no one should feel unsafe in their own home; and **WHEREAS**, domestic violence will not be eliminated without a concerted effort amongst the community at large; and **NOW, THEREFORE**, I, Mayor Frank Desiderio and the Township Committee members of Frelinghuysen Township, in conjunction with the Domestic Abuse & Sexual Assault Crisis Center of Warren County, hereby proclaim: October 2017 as Domestic Violence Awareness Month In Frelinghuysen Township and urge residents to work together to raise awareness of this important issue and support those who have been victimized. Motion made by Mr. Stracco, seconded by Mr. Boynton. All were in favor. A copy will be mailed.

JULY 31ST TO AUGUST 5TH YOUTH SUICIDE PREVENTION WEEK WHEREAS,

Hope for the Hurt is a developing organization working towards building awareness of critical issues that affect young people; and **WHEREAS**, many young teens and adolescents currently struggle with suicide, substance abuse, depression, anxiety, self-harm, and bullying; and **WHEREAS**, the Centers for Disease Control in 2015 found that suicide is the second leading cause of death for individuals aged 10-24; and **WHEREAS**, suicide is endemic to all regions of the world and all walks of life, and suicide accounted for 1.4% of all deaths worldwide, making it the 17th leading cause of death in 2015 and 2nd leading cause of death among ages 15-29 globally according to the World Health Organization; and **WHEREAS**, without the awareness of the causes and how frequently suicides take place, the world will just continue to “brush it under the carpet”; and **WHEREAS**, Hope for the Hurt will hold a day of awareness and prevention on July 29th on the grounds of Warren Hills Regional Middle School; **NOW BE IT THEREFORE RESOLVED**, by the Council of the Township of Frelinghuysen, County of Warren, State of New Jersey, that Hope for the Hurt shall be commended for its plans to bring students together as a part of a club dedicated to raising awareness and funds for partnered non-profit organizations that address one or more of the critical issues of suicide, substance abuse, depression, anxiety, self-harm, and bullying through advocacy programs which will give students service opportunities, event planning experience, and leadership roles in the implementation of community school based programs. Motion was made by Mr. Stracco, seconded by Mr. Boynton. All were in favor. A copy will be mailed.

MINUTES:

1. August 16, 2017 regular session meeting minutes were approved on a motion by Mr. Stracco, seconded by Mr. Marra. All were in favor. Mr. Kuhn abstained.
2. August 16, 2017 executive session meeting minutes were approved on a motion by Mr. Stracco, seconded by Mr. Boynton. All were in favor. Mr. Kuhn abstained.

RESOLUTIONS:

#2017-61 RESOLUTION IN SUPPORT OF ASSEMBLY BILL NO. 4532 AND SENATE BILL NO. 3049 AMENDING THE OPEN PUBLIC RECORDS LAW WHEREAS, Assembly Bill No. 4532, would exempt certain personal information from the open public records law and bar attorney’s fees awards is denied in certain circumstances; and WHEREAS, said bill was unanimously approved by the General Assembly on March 23, 2017; and WHEREAS, identical legislation, Senate Bill No. 3049, awaits action in the Senate; and WHEREAS, the Mayor and Committee has reviewed the proposed legislation and wishes to support said Bill which would protect the privacy of the residents of New Jersey, as well as relieve the financial burden to municipalities; and NOW THEREFORE BE IT RESOLVED that the Mayor and Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey hereby supports Assembly Bill No. 4532, and urges the State Senate to adopt the companion legislation. BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Governor of the State of New Jersey, the Speaker of New Jersey State Assembly, The President of the New Jersey State Senate, all Municipalities within the 24th Legislative District and the Assemblypersons and Senator representing the Township of Frelinghuysen urging their support of this legislation. I, Donna Zilberfarb, Acting Municipal Clerk of the Township of Frelinghuysen, County of Warren, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 13, 2017. Motion was made by Mr. Boynton, seconded by Mr. Stracco. All were in favor. Mr. Kuhn was opposed.

#2017-62 WHEREAS, it is the desire of the Committee of the Township of Frelinghuysen to review and update the line items within each open Capital Ordinance, and WHEREAS, after review it has been decided to transfer budgeted amounts within each ordinance to better serve the purposes of the allotted capital expenditures and to move dollars to alleviate line items that have small or overspent balances within each ordinance, NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Frelinghuysen that the following capital budget transfers be recorded by the CFO:

DESCRIPTION	CURRENT BUDGET	ADJUSTMENT	ADJUSTED BUDGET
<u>Ordinance 2014 Various Improvements</u>			
Various Road patching	461.11	-461.11	0
Various Road Signage	13.95	-13.95	0
Road Overlay & pipe crossing	773.30	+475.06	1248.36
<u>Ordinance 2015 Various Improvements</u>			
Geographical Information System	13,484.19	-13,484.19	0
Kerrs Corner Road Improvements	0	+7283.56	7283.56
Road Overlay	0	+6200.63	6200.63
<u>Ordinance 2016 Various Improvements</u>			
Playground and Mower Equipment	46.00	-46.00	0
Road Signs	280.90	-280.90	0
Tailgate Sander	400.00	-400.00	0
Blairstown Fire Department Equip	25.85	-25.85	0
Road Overlay	43490.95	+752.75	44243.70
<u>Ordinance 2017 Various Improvements</u>			
DPW backhoe/loader	9461.32	-9461.32	0
Road overlay/crack fill/tar&chip	10000.00	+9461.32	19,461.32

I hereby certify the above to be a true copy of a Resolution adopted by the Committee of the Township of Frelinghuysen at a meeting held on September 13, 2017. Motion was made by Mr. Kuhn, seconded by Mr. Marra. All were in favor.

#2017-63 RESOLUTION AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE AN APPLICATION AND AUTHORIZING THE MAYOR AND CLERK TO EXECUTE THE APPLICATION – NJDOT TRANSPORTATION TRUST FUND MUNICIPAL AID PROGRAM FOR THE FISCAL YEAR 2017 – DISCRETIONARY AID WHEREAS, the NJDOT makes funds available to municipalities and counties for roadway infrastructure projects through the municipal aid portion of the New Jersey Transportation Trust Fund; WHEREAS, the Township has received a \$105,000.00 grant under the Fiscal Year 2017 Municipal Aid Program to improve the fourth phase of Kerrs Corner Road, which is situated between Silver Lake Road and Lanning Road; and WHEREAS, the amount of grant money allocated by the NJDOT is below what is needed to improve this section of Kerrs Corner Road; and WHEREAS, the Township Engineer has recommended that the Township Committee apply to the NJDOT for discretionary funds that are available under the New Jersey Transportation Trust Fund

Authority Act, FY 2017 Municipal Aid Program, to obtain additional monies to aid in the construction of improvements on Kerrs Corner Road between Silver Lake Road and Lanning Road; and WHEREAS, the Township Committee has considered this recommendation; NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen that the Township Engineer be and hereby is authorized to prepare an application and the Mayor and Township Clerk be and hereby are authorized to execute the application for discretionary aid available to municipalities under the New Jersey Transportation Trust Fund Authority Act including the Incidental Modification to Project Scope/Limits Form and the Township Engineer is authorized to submit said application to the District Local Aid Office of the New Jersey Department of Transportation in Mount Arlington for the following project: 1. Additional funds for the improvement of Kerrs Corner Road between Silver Lake Road and Lanning Road. I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen, County of Warren, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by Council at the meeting held on September 13, 2017. Motion was made by Mr. Kuhn, seconded by Mr. Stracco. All were in favor.

OLD BUSINESS:

Energy Aggregate program – There will be another meeting for the residents on September 21st at 7 pm. A postcard was mailed out by the consultant on September 8th.

Verizon enhancing network – No update

Service Electric Cable – Service Electric had sent to the Clerk the list of residents who returned the survey in Homestead Farms and those that did not. Mr. Stracco and Mr. Desiderio will get in touch with those residents that did not respond and update the committee.

Pedestrian walkway – Ms. Zilberfarb will reach out to Mr. Gleba, the County Engineer, for an update.

Shared services for animal control – No update

NEW BUSINESS:

- Mr. Sterbenz was in attendance and updated the committee on the Bear Creek Road modifications to the driveway issue. After review of the quotes with Mr. Sterbenz, a motion was made by Mr. Kuhn to accept the pricing from K&A Paving Contractors, LLC to fix the driveway at 63 Bear Creek Road, seconded by Mr. Boynton. All were in favor. The berm will be put in next year to extend further down the road. Mr. Sterbenz will be reaching out to the contractor.

Mr. Sterbenz also discussed the grant for the Kerrs Corner Road phase IV project and the need for additional monies of \$106,500 for the guide rail work. Motion was made by Mr. Boynton to authorize the clerk and engineer to sign the Incidental modification to project scope/limits/funding, seconded by Mr. Marra. All were in favor. Ms. Zilberfarb will initiate the application in the Sage program.

Also discussed by Mr. Sterbenz was the Stone Bridge Road paving project. Paving will be 1 ¾ inches rather than 2 inches to stay within the budget of \$43,000.00. Tilcon will be doing the work. Motion was made by Mr. Kuhn to authorize the Stone Bridge Road paving project, seconded by Mr. Boynton. All were in favor.

Mr. Sterbenz also completed the annual stormwater management training for the committee members. During this discussion Mr. Sterbenz discussed changes that will affect the township. He will be in touch with the dpw and Clerk to help document expectations on maintenance for retention basins within the township. He also discussed the point system that the state has and the requirements the township needs and stated we are doing well, and moving forward the town should have no problems with the points.

- Mr. Boesze, the zoning officer, explained to the committee the memo that was sent to them in regards to signage at the Plan B pub on Route 519. Mr. Stracco tabled this as it was not on the agenda and asked to be put on agenda for the regular meeting on September 20th.

Janis McElrath asked for a copy of the signed complaint. Ms. Zilberfarb gave her an OPRA request.

Keith Ramos spoke with regards to the sign in the back of a truck located on Route 519 and spoke his concerns and said the township should update their sign ordinance. After discussion, the Mayor asked Mr. Ramos if he would work with Mr. Boesze to update that ordinance.

- Cert training will be held on September 26th at the Blairstown town hall. Ms. Zilberfarb will find out the time and let the Committee know at the meeting on the 20th of September.
- Chris Stracco explained the Statewide Insurance fund letter to the committee and explained that no funding – monetary, equipment or services shall be given at this time for any catastrophic events endured.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Kuhn, seconded by Mr. Stracco to open meeting to the public. All were in favor. Spoke were:

Loren Greco inquired about the Bear Creek Road driveway project and asked how it happened and who was at fault and why we pay the engineer to oversee these projects but we are now paying \$6,000.00 to fix it. Mr. Desiderio explained how it happened and gave the history on the project.

Mark Willis, Allamuchy Road inquired about service electric and Verizon for getting cable or faster internet. Mr. Desiderio and Mr. Stracco explained the history of what has been going on. Mr. Desiderio stated that the residents need to step up and knock on doors and get more involved. Ms. Beckenthal asked if there was a map showing the areas where service electric services. Mr. Kuhn explained discussions with the BPU and service electric. After discussion Mr. Kuhn let Mr. Willis know that a letter could be written and he could also be added to the list of residents. Ms. Zilberfarb stated that she already added him to the list.

Tammy Beckenthal discussed the stormwater presentation and asked if there was anyway for new homeowners to know if they have an easement on their property. Mr. Desiderio stated it shows in the deed for the property. Ms. Beckenthal feels the town is doing the minimal effort for stormwater management.

Ms. Beckenthal also discussed Sustainable Jersey and inquired what documentation was needed to bring to the meeting next week to get started. Mr. Desiderio asked if she had people interested in taking this task on and Mr. Kuhn stated that someone came to the committee in regards to the Green Team and they were supposed to appoint a resident but that has not happened to date and that was in December or January.

Ms. Beckenthal also asked if there was a policy for cats in the township and with animal control. The committee explained there was nothing for cats in the ordinance unless they are hurt and need to be treated. She stated there was a state law that she will get from the County Board of Health and bring to the committee.

Ms. Beckenthal also asked that when redoing the picnic tables at the recreation center that the wood shavings be picked up so they aren't falling into the grass.

Motion was made by Mr. Kuhn, seconded by Mr. Boynton to close to the public. All were in favor.

RETURN TO WORK MEETING:

Mr. Boynton asked about the renewal for the insurance for next year and offered to obtain quotes.

Ms. Zilberfarb handed the committee members a resolution from Hopatcong in regards to school consolidation in Sussex County and asked the committee if a Resolution should be ready for the meeting on the 20th. This will be placed in correspondence for next week.

ADJOURNMENT:

There being no further business, motion was made by Mr. Boynton, seconded by Mr. Stracco to adjourn the meeting at 9:05 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, Acting Township Clerk