

MINUTES OF WORK MEETING OF JANUARY 13, 2016

The work meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Monday, January 13, 2016 and was called to order at 6:00 p.m. by Christopher Kuhn.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Committeeman Christopher Kuhn, Committeeman Christopher Stracco, Committeeman Frank Desiderio, Committeeman Alan DeCarolis, Committeeman David Boynton, and Acting Clerk Donna Zilberfarb.

MINUTES:

The minutes of the December 16, 2015 meeting were approved on a motion by Mr. Boynton, seconded by Mr. Desiderio. All were in favor. Mr. DeCarolis and Mr. Kuhn abstained.

The minutes of the December 16, 2015 executive session meeting were approved on a motion by Mr. Boynton, seconded by Mr. Desiderio. All were in favor. Mr. Kuhn abstained.

The minutes of the December 22, 2015 special session meeting were approved as amended with a motion by Mr. Stracco, seconded by Mr. Boynton. All were in favor.

The minutes of the December 22, 2015 executive session meeting were approved on a motion by Mr. Boynton, seconded by Mr. Desiderio. All were in favor.

The minutes of the January 4, 2016 reorganizational meeting were tabled on a motion by Mr. Boynton, seconded by Mr. Desiderio. All were in favor.

RESOLUTIONS:

2016-15 SETTING BUDGET MEETING DATES FOR FRELINGHUYSEN TOWNSHIP COMMITTEE WHEREAS, section 12 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, not later than January 10th of such year, every public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of each meeting of said body during the succeeding year. BE IT FURTHER RESOLVED, that the following dates during the calendar year of 2016 are hereby designated as the budget meetings of the Mayor and Committee of the Township of Frelinghuysen on an as needed basis.

- January 28, 2016
- February 4, 2016
- February 18, 2016
- February 25, 2016

BE IT FURTHER RESOLVED, that all budget meetings will begin at 7:00 p.m. at 210 Main Street, Johnsonburg, New Jersey unless otherwise specified. Budget meetings may be subject to cancellation. Formal action may be taken at budget meetings. Motion was made by Mr. Desiderio, seconded by Mr. Boynton. All were in favor.

2016-16 RESOLUTION APPROVING THE ISSUANCE OF RAFFLE LICENSE FOR FRELINGHUYSEN TOWNSHIP SCHOOL PTO WHEREAS, the Frelinghuysen Township School PTO has applied for a raffle license to conduct an On-premises 50/50 raffle for February 26, 2016 consisting of application #2016-01; and WHEREAS, the Findings and Determination by the Acting Municipal Clerk has determined that the organization is qualified to conduct such raffle. NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the Frelinghuysen Township School PTO raffle application #2016-01 are hereby approved. Motion was made by Mr. Desiderio, seconded by Mr. Boynton. All were in favor.

2016-17 RESOLUTION APPROVING THE ISSUANCE OF RAFFLE LICENSE FOR FRELINGHUYSEN TOWNSHIP SCHOOL PTO WHEREAS, the Frelinghuysen Township School PTO has applied for a raffle license to conduct an On-premises merchandise raffle for February 26, 2016 consisting of application #2016-02; and WHEREAS, the Findings and Determination by the Acting Municipal Clerk has determined that the organization is qualified to conduct such raffle. NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the Frelinghuysen Township School PTO raffle application #2016-02 are hereby approved. Motion was made by Mr. Desiderio, seconded by Mr. Boynton. All were in favor. Mr. Stracco abstained.

2016-18 RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT WHEREAS, the term of Qualified Purchasing Agent has expired and; WHEREAS, Danette Dyer has the qualifications to service as the Qualified Purchasing Agent and; NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey, that Danette Dyer is hereby appointed to serve as the Qualified Purchasing Agent, commencing January 1, 2016 and continuing through December 31, 2016. BE IT FURTHER RESOLVED, that subject to proper and valid appropriation of the funds for same, Danette Dyer shall be paid the salary of \$1,000.00 annually. This Resolution shall take effect according to law. CERTIFICATION I, Donna Zilberfarb, Acting Municipal Clerk of the Township of Frelinghuysen, do hereby certify the above to be a true copy of a resolution adopted by the Frelinghuysen Township Committee at their meeting of January 13, 2016. Motion was made by Mr. Boynton to approve as amended, seconded by Mr. Desiderio. All were in favor.

OLD BUSINESS:

Mr. DeCarolis gave an update on the mason dump truck and was told it would be here on Friday of this week.

Motion was made by Mr. Desiderio to accept the December department reports that were tabled, seconded by Mr. Boynton. All were in favor.

NEW BUSINESS:

Members of the Hope Fire Department discussed their budget request for 2016. Mr. Kuhn handed out a copy of a chart that Mr. Pachnos helped to create showing the number of residential households in the 3 area fire departments. After explanation from the fire department members, the township committee members agreed that it was a reasonable request. The request was for a \$5,000 donation and \$18,000 for capital equipment purchases. Mr. Kuhn explained that the township wants to partner with the hope fire department and work future requests into the budget process.

Motion was made by Mr. Desiderio to approve the total request of \$23,000.00 for the 2016 budget, seconded by Mr. Boynton. All were in favor.

Mr. Kuhn appointed David Boynton II, as Chair for the Environmental Commission.

Motion was made by Mr. Boynton to accept nomination of David Boynton, II for Chair of Environmental Commission, seconded by Mr. DeCarolis. All were in favor. Mr. Boynton abstained. Ms. Zilberfarb will send a letter to Mr. Boynton II and let the secretary know as well.

The 2016 Holiday schedule was approved for distribution. Motion was made by Mr. Boynton to approve the 2016 holiday schedule as amended, seconded by Mr. Desiderio. All were in favor.

Need to appoint a member to the Warren County Municipal and Charitable Conservancy Trust Fund Committee for Region 6. Mr. Kuhn would like to appoint Jean Smolha, who's currently holding this position.

Motion was made by Mr. Boynton to appoint Jean Smolha to the Warren County Municipal and Charitable Conservancy Trust Fund Committee for Region 6, seconded by Mr. Desiderio. All were in favor.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Desiderio, seconded by Mr. Boynton to open meeting to the public. All were in favor. Spoke were:

Wendy Buttgereit explained that Mr. Kapitko would like to tap some maple trees on the FFP property and is willing to pay per tree. Mr. Stracco would like to address this when legal counsel is present. Ms. Buttgereit will be on the agenda for the January 20, 2016 meeting.

Wendy Buttgereit went to class regarding gypsy moth spraying. There are approximately 214 acres that would need to be treated in the Township. The cost would be approximately \$11,663.00. Mr. DeCarolis mentioned that he had spoken with other towns in the area and will research more. Mr. Kuhn said there is no funding for this.

Marty Conner asked to get an updated Open Space ledger to be able to look at expenses. He would like to see when the monies deposited get put back into the open space fund.

Loren Greco asked if the open meeting section could be put at the end of the meeting so the public can have the opportunity to speak about what is addressed through the meeting. He explained that at the last meeting something was brought up at the very end of the meeting after the public session and the public can not have any input until the next meeting. Mr. Boynton explained that normally the public session occurs when legal counsel is present.

Motion was made by Mr. Stracco, seconded by Mr. Desiderio to close to the public. All were in favor.

DEPARTMENT REPORTS:

Motion was made by Mr. Boynton to hold the consent agenda for department reports until the next meeting, seconded by Mr. DeCarolis. All were in favor.

EXECUTIVE SESSION:

There was no executive session.

ADJOURNMENT:

There being no further business, motion was made by Mr. Desiderio, seconded by Mr. Boynton to adjourn the meeting at 7:16 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, Acting Township Clerk