

## **MINUTES OF WORK MEETING OF DECEMBER 13, 2012**

The work meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Thursday, December 13, 2012 and was called to order at 4:00 p.m. by Mayor Charles.

Those present were: Mayor Thomas Charles, Deputy Mayor Frank Desiderio, Committeeman David Boynton, Committeeman Alan DeCarolis (arriving at 4:30), Chief Finance Officer Gene Marie McCartney and Clerk Brenda Kleber. Also in attendance were the two new committeemen Christopher Stracco and Christopher Kuhn. Committeeman Dale Durling was absent.

### **OLD BUSINESS:**

The Open Space Committee requested that quarterly deposits be made. Motion was made by Desiderio, seconded by Boynton to make deposit 50% in August after the tax rate has been determined and 50% in December. All were in favor.

### **NEW BUSINESS:**

Mayor Charles announced that there will be a breakfast with Santa at the Green Fire Hall on Sunday, December 16<sup>th</sup>.

A memo from The Land Conservancy for the Township's Planning Incentive grant application for FY2014 was approved on motion made by Desiderio, seconded by Boynton. All were in favor.

Motion was made by Desiderio, seconded by Boynton to close the town hall on December 24<sup>th</sup>. All were in favor.

The CFO informed the Committee that she received a letter from the Lakeland Bank asking would we would like to sign up for Positive Pay that when a check is presented for payment, we compare it against your file. If it's there, they process the check as usual. If it's not, an "exception"file is emailed in order to be saved from potential fraud. The cost is \$35.00 per account per month which equals \$5,460.00. The Committee decided against this.

### **BUDGET:**

The CFO went over the revenues and expenditures with the new committeemen and explained how the budget is done. Dates for the budget meetings will be January 23 and 30<sup>th</sup> along with February 7<sup>th</sup> and 21<sup>st</sup>. starting at 6:00 p.m.

### **ADJOURNMENT:**

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Brenda J. Kleber, RMC