

**MINUTES  
TOWNSHIP OF FRELINGHJUYSEN  
PLANNING BOARD  
REGULAR MONTHLY MEETING  
DECEMBER 3, 2012**

(Meeting Start Time: 7:30 p.m. No New Testimony after 10:30 p.m.)

1. **CALL TO ORDER** – This meeting was called to order by Kevin Bailey @ 7:40 pm.
2. **ANNOUNCEMENT OF PROPER NOTICE:** Notice of this meeting was provided by advertisement in the New Jersey Herald and the Express Times, the official newspapers of the Township of Frelinghuysen Planning Board. Notice has also been posted in the Township Municipal Building in Johnsonburg. As advertised, action may be taken at this meeting.

3. **FLAG SALUTE**

4. **ATTENDANCE BOARD MEMBERS:**

K Bailey	R Corvino	A DeCarolis
F Desiderio	C Kuhn	R Randolph

**MEMBERS ABSENT:** C Calcagne, D Eitner, J Simonetti, R Young, D Zilberfarb

5. **CORRESPONDENCE/ DISCUSSION**

The Mayor and Township Committee has requested to streamline communications between the Boards, Department Heads and employees and has implemented a policy for those who have matters to be discussed will be placed on their Meeting Agenda 10 days prior to the meeting. A confirmation by the board was so noted.

The Planning Board Chair will re-examine the figures for the year of 2013. The Chairman stated that he would ask the CFO what our current budget is and will pass along any recommendations to the clerk. The Chairman will put together line by line items to cover for the budget, including the Secretary's salary, the salaries for the Professionals, schooling or training and the revisiting of both Route 94 and the VN1 Zoning.

A binder holding written policies and procedures strictly for the Planning Board will be discussed when there is a full board to review any subjects pertaining to issues, such as grants and other matters implemented.

A suggestion was made to restore the "Sub-Committees" category back onto the Planning Board's Agenda. The secretary removed these items as the matters were performed and completed. The secretary was directed to place them back on the Agenda for future follow- up topics as requested.

A motion was made by Alan DeCarolis to go into Executive Session @ 7:45 pm and was seconded by Robin Randolph to discuss the concerns and the conditions of the Genesis Farm Property.

A motion to emerge from Executive Session @ 8:03pm was made by Alan DeCarolis and was seconded by Christopher Kuhn. All in Favor "**AYE**" – None Opposed.

A motion was made by Frank Desiderio and was seconded by Robin Randolph, to request a letter from the Zoning Official as to his findings on the topic of the Genesis Farm upon completion of revisiting this property for Zoning Code Enforcement matters. All in favor "**AYE**" – None Opposed.

6. **RESOLUTIONS - NONE**

7. **APPROVAL OF MINUTES**

A motion was made by Robin Randolph and was seconded by Frank Desiderio to approve the September 10, 2012 meeting minutes as corrected. All in favor "**AYE**" – Opposed – None. Abstained: Kevin Bailey

8. **PUBLIC COMMENT - NONE**

9. **ADJOURNMENT** – A motion to adjourn @ 8:35pm was made by Alan DeCarolis and was seconded by Robin Randolph. All in Favor "**AYE**" – None Opposed.

Respectfully submitted,

approved 1/7/13