

**MINUTES
TOWNSHIP OF FRELINGHUYSEN
PLANNING BOARD
REORGANIZATION MEETING
JANUARY 5, 2012**

(Meeting Start Time: 7:30 p.m. No New Testimony after 10:30 p.m.)

1. **CALL TO ORDER** This meeting was called to order at 7:45 pm by the Planning Board Secretary.
2. **ANNOUNCEMENT OF PROPER NOTICE:** Notice of this meeting was provided by posting notice in the Township Municipal Building in Johnsonburg, and by advertising in the New Jersey Herald and Express times, the official newspapers of the Township of Frelinghuysen Planning Board. As advertised, action may be taken at this meeting.
3. **FLAG SALUTE**
4. **ATTENDANCE**
Board Members:

K Bailey	C Calcagne	R Corvino	A DeCarolis
F Desiderio	D Eitner	J Simonetti	
R Young	D Zilberfarb	C Kuhn	

Absent: R Randolph

Professionals:
M Lavery, Attorney D Jay, Planner J Golden, Engineer
5. **APPOINTMENT OF THE SECRETARY** – Motion to appoint Rita Bernstein as Secretary was made by A DeCarolis and was seconded by D Eitner. A roll call vote was made. All in favor **"AYE"** – none opposed.
6. **ELECTION OF THE CHAIR** – Nomination of Mr. Bailey was made by A DeCarolis and seconded by F Desiderio. No other nominations. Roll call vote was made – all in favor **"AYE"**.
7. **APPOINTMENT OF VICE CHAIR** – Mr. Young was nominated; however, he asked to step down as Vice Chairman. A DeCarolis nominated R Cornivo; however, Mr. Corvino declined the nomination. Mr. Bailey has nominated Mrs. Eitner as Vice Chair and was seconded by F Desiderio. Roll call vote was made – all in favor **"AYE"** – none opposed.
8. **APPOINTMENT OF PROFESSIONALS**
Mr. Desiderio made a motion to appoint the Attorney, Mr. Lavery, the Engineer, Mr. Golden and the Planner, Ms Jay, and was seconded by C Calcagne. Mr. DeCarolis asked if the hiring was Maser Consultants, or Darlene Jay as the official Planner of Maser Consultants. All in favor **"AYE"** – none opposed.
9. **APPROVAL OF 2012 CALENDAR** – A motion made by A DeCarolis and was seconded by F Desiderio for the official 2012 Meeting Calendar. All in favor **"AYE"** – none opposed. Mr. Golden pointed out that there are incorrect dates. A discussion took place to correct the calendar to have work session meetings on the last Thursday before the first Monday of each regular meeting. A correction was made

immediately and a new motion was given. Mr. DeCarolis made the motion to approve the calendar with the corrections and was seconded by Mrs. Eitner. All in favor **"AYE"** – none opposed.

10. APPROVAL OF MEETING TIME – A motion was made by F Desiderio and was seconded by Mr. Young for the official meeting time of 7:30 pm. All in favor **"AYE"** – none opposed.

11. APPROVAL OF MEETING PLACE – A motion was made by F Desiderio and was seconded by R Young. All in favor **"AYE"** – none opposed.

12. APPROVAL OF OFFICIAL NEWSPAPERS – A motion was made by R Young and was seconded by F Desiderio to maintain the NJ Herald, and the Express Times as the official newspapers of the Planning Board. All in favor **"AYE"** – none opposed.

13. CORRESPONDENCE

All correspondence was given to each member for their review.

14. APPROVAL OF MINUTES

November 3, 2011 Minutes have not been approved at this time. The attorney suggested that the minutes should be brief and accurately reflect the meeting. They should include highlights and action items only. F Desiderio made a motion to shorten all the minutes, and summarize and to approve at the next work session February 2, 2012. The motion was reintroduced and was made by A DeCarolis to summarize the minutes and was seconded by C Calcagne. All in favor **"AYE"** – none opposed. The December 5, 2011 minutes will also be held to the February 2, 2012 work session meeting.

15. SUBCOMMITTEES / LIASON REPORTS

1. **Open Space** – Mr. DeCarolis is township liaison and reported that the township closed on the property of 160 acres.
2. **Environmental** – Mr. Simonetti was unable to attend the meeting. Mr. Kuhn stated nothing to report with the exception of the Christmas Tree Recycling Program and road clean-up was a successful project.
3. **Site Review Committee** – Mr. Zilberfarb stated nothing to report.
4. **Rural Character** – R Randolph is absent. Ms Eitner stated there was no meeting.
5. **Farmland** – R Young stated they had their re-org meeting. There was nothing else to report.

16. DISCUSSION AND / OR APPROVAL OF BUDGET

Mr. Bailey handed out a draft proposed budget work sheet for everyone. The board chair is the only person who should contact the professionals and will direct the secretary the same. Mr. Zilberfarb had a question about the Master Plan Review costs. Mr. Bailey asked Ms Jay to reiterate on that matter. Ms Jay specified the importance of using the money available from the Highlands for planned elements and not having it go to waste. Ms. Jay suggested asking the Highlands if money can be used for one of the Master Plan elements. Mr. Desiderio asked if they would fund any part of the Master Plan Review and Ms. Jay said no because the Master Plan comes under the MLUL. Mr. Desiderio had stressed his concerns about the board funding and costs for studying and proposals of certain zoning areas and does not wish to waste valuable time to get this project complete. Ms. Jay mentioned the Sustainable Economical Development Plan and how the plan works. Ms. Jay stated that if the Highlands will pay for the Sustainable Economical

Development Plan, she can write the proposal that would included an analysis of the Zoning. Mr. Desiderio asked about what the timeframe would be. Mr. DeCarolis was prepared to make a motion to extend the Master Plan re-examination up to 2017. Ms Jay can study all the zones and submit the all the data necessary to perform a re-exam of the Master Plan through the highlands; however, a fee will be obtained to meet the criteria. Ms Jay stated she would write the scope and letter request to the Highlands. A motion was made by D Eitner to allow Ms Jay to propose a letter to the Mayor and Township Committee, free of charge, to ask the Highlands for funding for the Sustainable Economical Development Plan and was seconded by C Calgane. All in favor **"AYE"** – none opposed. Ms. Eitner requested that we do a follow up agenda item for the next meeting to determine if the letter has been sent by the township committee. Mr. DeCarolis wishes to withdraw his proposed motion to extend the Master Plan re-examination up to 2017 and allow Ms Jay to continue her mission. Ms Jay will send the letter directly to the Township Committee and carbon copy to the Board Chairman when completed. Mr. Desiderio questioned about the funding for ordinances and is concerned how much it cost. Mr. Lavery explained how the township ordinances should be prepared and adopted. Mr. Bailey stated this is the proposed budget and will make the adjustments accordingly. A motion was made by F Desiderio and was seconded by D Eitner to adopt the proposed 2012 Planning Board Budget. All in favor **"AYE"** – none opposed.

17. PUBLIC COMMENT – No one appeared

18. ADJOURNMENT – Motion to adjourn this meeting at 9:10 pm was made by F Desiderio and seconded by A DeCarolis. All in favor **"AYE"** – none opposed.

Respectfully submitted,

Rita Bernstein, Secretary