

**Frelinghuysen Township  
Open Space Advisory Committee  
Minutes of December 7, 2011**

**CALL TO ORDER**

The meeting was called to order by Robin Randolph at 7:04 p.m.

**ANNOUNCEMENT OF PROPER NOTICE**

Notice of this meeting was provided by advertising in the Star Gazette and New Jersey Herald, the official newspapers of the Township of Frelinghuysen, in accordance with the Open Public Meetings Act. Action may be taken at the meeting as advertised.

**ATTENDANCE**

Members present: Robin Randolph, Nancy Nicholoff, Wendy Buttgereit, Tom Charles, and Cliff Kimball

Members absent: Dan Carson and Dave Cross

TLC representative present: Greg Collins

**MINUTES**

Motion was made by Tom Charles to approve the November 2, 2011 Joint Open Space and Farmland Preservation meeting minutes, seconded by Wendy Buttgereit, all in favor, aye. Nancy Nicholoff and Cliff Kimball abstained.

**OLD BUSINESS**

- Trust Fund Balance - \$171,438.94. Ms. Zilberfarb checked with Gene McCartney regarding when the final tax levy will be input into account. Ms. McCartney is checking into and will get back to Ms. Zilberfarb. Ms. Zilberfarb will also ask Donna VanTassel, the tax collector, if she knows when it will be put into the account.
- Environmental Committee Update (D. Zilberfarb/R. Randolph) - 11 people came out from the community for roadside cleanup. Plans for another one in the spring. The ERI is moving along. Ms. Randolph also stated that the minutes from the Planning Board Public Meeting are on hold for all members of the Planning Board to review.
- Recreation Committee Update (C. Kimball) - The hayride was cancelled due to weather. Soccer is finished and basketball is just starting up. After fourth grade they will no longer play home games due to safety issues. The Camp doesn't have lines on the floor so practice only there. Casino night will be March 24, 2012.
- Township Committee Update (T. Charles) - Mayor Charles congratulated and thanked the green team for the recent Wal-Mart grant that Frelinghuysen was awarded for safe streets. There is an open spot on the Planning Board. The walking trail did not get done this year due to weather and storm issues. There will be a thank you dinner held on January 14, 2012 from the Township Committee Members and this is to show their appreciation to all volunteers and employees for all that they do throughout the year. The Budgets are bad this year, Hardwick and Hope are in very tight situations and the storms were very rough on us. We paved a significant portion of Kerrs Corner Road by

a grant received. Still need to pave 1/4 - 1/2 mile from the first grant. Phase 3 of this job will bring paving to Route 94 and will be announced on December 15 by the DOT. Maser Consulting has done a great job with this project.

- Green Team Update (N. Nicholoff) - Very little progress right now. The grant application in the summer worked well and we were awarded \$10,000 from Wal-Mart for our safe streets project. Purchased signs and posts with the 1st installment of the \$5,000. Will work with Cliff Kimball to purchase the bike rack. The first report is due in March sometime. Most of the work will be done in the spring.
- Planning Board Update (R. Randolph) - Has been quiet this year. Approved the draft ERI from Maser and needs to go to the Highlands Council. Wood Boiler Ordinance had one item requested to be deleted. The first reading was completed and the second reading will be in December.

### **NEW BUSINESS**

- Winter Hike of the Frelinghuysen Forest Preserve - planning for sometime during the winter months.
- Closing on the Frelinghuysen Forest Preserve will be at the end of December. Need to get dollar amounts to Gene McCartney for checks for settlement statement.

### **PUBLIC COMMENT**

### **EXECUTIVE SESSION**

No action taken

### **CORRESPONDENCE**

All correspondence was reviewed

- Planning Board - Highlands Module 4 ERI
- TLC - Letter to Danuta Grezlak
- TLC - Updated application for 2011 Grant for Frelinghuysen Forest Preserve Addition
- Resolution 2011-44 - Grezlak

### **ADJOURNMENT**

As there was no further business, a motion was made by Cliff Kimball, seconded by Tom Charles to adjourn the meeting. All members present were in favor of adjournment. Meeting adjourned at 7:35 p.m.

Respectfully Submitted,

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Donna M. Zilberfarb  
Secretary, Open Space Commission