

**Frelinghuysen Township Open Space Advisory Commission  
Minutes of July 2, 2008**

**Call to Order**

The meeting was called to order by Robin Randolph at 6:55 p.m.

**Announcement of Proper Notice**

Notice of this meeting was provided by advertising in the Star Gazette and New Jersey Herald, the official newspapers of the Township of Frelinghuysen, in accordance with the Open Public Meetings Act. Action may be taken at the meeting as advertised.

**Attendance**

Members present: Robin Randolph, Alan DeCarolis, Nancy Nicholoff, Leigh Kramer and Maureen Cullen

Members absent: Tom Finn and Cliff Kimball

**Minutes**

Nancy Nicholoff made a motion to approve the revised June 4, 2008 minutes, seconded by Maureen Cullen, all in favor – aye. Leigh Kramer abstained.

**Old Business**

- Trust Fund – Balance as of June 30, 2008: \$153,544.63 is the combined total in the open space and farmland preservation account.

Robin Randolph met with Jim Banta and Gene McCartney. The auditor created a different line item. Had a good discussion with them and now understand why the money is put where it is and how the incoming/outgoing money works within the account. There will now be copies of all vouchers provided to both groups when checks are written to the Trust Fund. Ms. Randolph will sign for all vouchers dealing with Open Space and Mr. Banta will sign for all vouchers dealing with Farmland Preservation. Debits and credits would be handled through the Open Space Farmland Preservation Trust Fund.

- Forestry Management Plan – Phase II of Grant is approved. Brenda Kleber has all attachments. The clock starts from the signed date and Nancy Nicholoff will speak to Ms. Kleber to find out that date. Ms. Nicholoff will also follow up with the consultant from Hanover Township and contact a few other arborists. Maureen Cullen will give her phone numbers for Doug Tavella and Judsen Bennett.
- Native/Invasive Resource Books – Maureen Cullen believes that 3 of the 4 books will be donated to our town. The book that may have to be purchased has a cost of approximately \$8.95 from Barnes and Noble.
- Red Oak Tree Placement – Robin Randolph will contact Mr. Vuz regarding planting the tree in September because it has been so dry.
- NJ Resource conservation & Development – Robin Randolph went with Adam Assenza and monitored a small stream on Route 94 on the Reisberg property. They found lots of insects, good plant life, crayfish and no erosion.

Ms. Randolph would be willing to do monitoring throughout the year, possibly 3

times per year. Would need to have 5-6 people in the township to help make this possible. Ms. Randolph will email Shelley Scoleri of the Environmental Commission to discuss with her.

- Plant Stewardship – Robin Randolph attended a workshop on Plant Stewardship Index (PSI). This helps to create an index of what's on properties and this also shows the health of the land. It tells how to make healthier or keep the health maintained. This could be used on a township level and combine with the Forestry Management Plan. Ms. Randolph would like to take the field training workshop on July 9<sup>th</sup> – she will learn to complete a property index. Donna Zilberfarb will contact Shelley Scoleri of the Environmental Commission to obtain approval for Environmental to pay for this training. The cost is \$165.00. Ms. Zilberfarb will also contact 4 members of the Environmental Commission to obtain their approvals as well.
- Warren County Charitable Trust Grant Reisberg – Grant is being compiled by Megan Haidet of the Morris Land Conservancy.
- MLC Report – Was discussed during executive session

### **New Business**

- Environscape at the Halloween Hayride – The Recreation Committee is not sure of what's happening with the hayride this year. They will let us know in September.

### **Public Session**

#### **Executive Session**

A motion was made by Alan DeCarolis to go into Executive Session at 7:40 p.m., seconded by Leigh Kramer.

There was no action taken.

A motion was made by Alan DeCarolis to end Executive Session, seconded by Maureen Cullen. Executive session ended at 8:10 p.m.

#### **Correspondence**

All correspondence was reviewed.

- Wacks and Hartmann, LLC – Invoice summary
- Pohatcong Watershed Regional Stormwater Management Plan
- Department of Environmental Protection – Green Acres application deadlines
- Department of Land Preservation – Warren County Municipal and Charitable Conservancy Grant
- Department of Environmental Protection – Green Communities Phase II Grant Agreement

#### **Adjournment**

The meeting was adjourned at 8:27 p.m. with a motion by Alan DeCarolis, seconded by Leigh Kramer. All members present in favor.

Respectfully Submitted,

Donna Zilberfarb

Township of Frelinghuysen  
<http://www.frelinghuysen-nj.us>

