

**Frelinghuysen Township Open Space Advisory Commission
Minutes of February 4, 2009**

Call to Order

The meeting was called to order by Robin Randolph at 6:54 p.m.

Announcement of Proper Notice

Notice of this meeting was provided by advertising in the Star Gazette and New Jersey Herald, the official newspapers of the Township of Frelinghuysen, in accordance with the Open Public Meetings Act. Action may be taken at the meeting as advertised.

Attendance

Members present: Robin Randolph, Cliff Kimball, Leigh Kramer, Nancy Nicholoff and Debra Natyzak (6:55)

Members absent: Maureen Cullen and Dan Carson

Minutes

Leigh Kramer made a motion to approve the revised January 7, 2009 minutes, seconded by Debra Natyzak, all in favor – aye. Nancy Nicholoff abstained.

Old Business

Nancy Nicholoff made a motion to approve the 2009 calendar of meeting dates and times, seconded by Leigh Kramer, all in favor – aye.

- Forestry Management Plan – In December there was an extended team meeting which brainstormed different issues. They worked against a template of questions from the consultants. Ms. Zilberfarb will make copies and distribute to members that were present, as well as, the consultants.

CORE training for Robin Randolph and Bill Crone is February 28, 2009. Ms. Zilberfarb will register them.

- Draft outreach letter for OS preservation – Changed the letter to come from the open space chair rather than the Land Conservancy. Felt that this was a more personal approach. Ms. Randolph sent a copy to Megan Haidet for her input. The next step is to send to the Township Committee in March for approval to send out.
- Open Space Farmland Preservation Trust Fund balance as of January 31, 2009 is \$157,427.02 with \$58,241.36 in the operating account. Debra Natyzak will try to recoup the Farmland Preservation Plan and Open Space Plan that was paid previously and have it come back to the trust fund. The amount is \$15,000.00.
- Robin Randolph is requesting \$6,250.00 to share the cost of the Land Conservancy contract with Farmland preservation and any educational purposes. The two committees will split the cost.
- TLC Report – Was discussed during executive session

New Business

- Stormwater Management Environscape – Leigh Kramer contacted Mary Kathryn Kopac and checked on having her come to Founders Day. Ms. Kramer needs to

- get back to her with specific times. She is booked for the date and will also have pamphlets and literature to hand out.
- Ailanthus tree removal at Frelinghuysen Elementary School – Ms. Randolph will follow up with Dr. Klett after his meeting with the Board of Education. Looking at having the chipper party on Saturday, March 14th with the 21st as an alternate date. Ms. Randolph will organize and speak with Frank Desiderio.
 - “What Tree is that” pamphlets – Nancy Nicholoff made a motion to request money from the Township Committee, for no more than \$50.00 for the purchase of “What Tree is that?” pamphlets, seconded by Leigh Kramer, all in favor, aye. A request will be sent to the Township Committee.
 - Open Space/Farmland Project map / review OS target list – Carry to March

Public Session

Executive Session

A motion was made by Cliff Kimball to go into Executive Session at 7:30 p.m., seconded by Leigh Kramer.

There was no action taken.

A motion was made by Leigh Kramer to end Executive Session, seconded by Nancy Nicholoff. Executive session ended at 7:40 p.m.

Leigh Kramer made a motion to request Laura Brill to go out for a quote for the survey for the Reisberg property prior to the Township Committee meeting on February 18th. Debra Natyzak will contact Laura Brill and get specifics to her for the Township Committee meeting.

Correspondence

Adjournment

The meeting was adjourned at 7:50 p.m. with a motion by Nancy Nicholoff, seconded by Leigh Kramer. All members present in favor.

Respectfully Submitted,

Donna Zilberfarb
Open Space Commission Secretary