

**Frelinghuysen Township Open Space Advisory Commission
Minutes of January 2, 2008**

Call to Order

The meeting was called to order by Donna Zilberfarb at 6:52 p.m.

Announcement of Proper Notice

Notice of this meeting was provided by advertising in the Star Gazette and New Jersey Herald, the official newspapers of the Township of Frelinghuysen, in accordance with the Open Public Meetings Act. Action may be taken at the meeting as advertised.

Attendance

Members present: Robin Randolph, Brenda Kleber, Tom Finn, Alan DeCarolis, Nancy Nicholoff, Maureen Cullen, and Cliff Kimball

Members absent: Leigh Kramer

Reorganization

Motion was made by Alan DeCarolis to nominate Robin Randolph for chairman, seconded by Tom Finn, all in favor - aye.

Motion was made by Nancy Nicholoff to nominate Tom Finn for vice chairman, seconded by Alan DeCarolis, all in favor – aye.

Motion was made by Tom Finn to change the Ordinance to state that the secretary be a paid township employee rather than elected from within the commission, seconded by Alan DeCarolis, all in favor – aye.

Motion was made by Tom Finn to change Ordinance 2006-21 to remove the alternate – the township clerk – from the commission, seconded by Maureen Cullen, all in favor, aye. Brenda Kleber abstained.

Motion was made by Tom Finn to send letter to Township Committee for wording changes to the ordinances, seconded by Alan DeCarolis, all in favor – aye.

Minutes

Tom Finn made a motion to approve the revised December 5, 2007 minutes, seconded by Maureen Cullen, all in favor – aye, Nancy Nicholoff, Alan DeCarolis, Cliff Kimball, and Tom Finn abstained.

Old Business

- 2008 Calendar – submitted the change for times being a ½ hour more.
Motion was made by Tom Finn to approve the 2008 calendar seconded by Nancy Nicholoff, all in favor – aye.
- 2008 Budget – submitted budget for \$1500.00 for educational programs, postage, mailings, printing costs, paper, envelopes, chipper party costs. Ms. Randolph will bring a copy to the February meeting.
- The following was purchased with the remainder of budget money:

- Paid \$300.00 for the Red Oak to be planted in honorarium to the Nature Conservancy in lieu of paying Eric Olsen for the Native Invasive program in May.
- A new pruning saw was purchased for \$529.00.
- Open Space Sign – Maureen Cullen had nothing new due to the holidays and feels that a search for new places may be a good idea at this point. She will get together with Leigh Kramer and start looking.
- MLC Report – Was discussed during executive session

New Business

- Webpage Revision - has been up and running for approximately one year. Nancy Nicholoff will continue to work with John Jurena. Asked if there were any thoughts or revisions and asked to give her any at next months meeting.
- NJ Natural Land Trust - The Riviello property / Bear Creek Preserve. Martin Rapp is developing a forestry management plan for the preserve with a habitat development. Robin asked if he could join us at an open space meeting and discuss what he has done.
- Native Plant Exchange – Possible for spring 2008. Leigh Kramer and Maureen Cullen will help get this going. They will help distribute different perennials/native plants for exchange.
- After approval from the commission, the Open Space target list was sent to the Warren County Planning Department with a copy to Mayor Charles.
- Ms. Randolph handed to all members present, a copy of 2007 accomplishments completed by the open space commission. She thanked everyone for their hard work and all that they did.

Public Session

A motion was made by Tom Finn to open to the public, seconded by Alan DeCarolis. All in favor – aye.

- Debra Natyzak asked about the Open Space target list and if Farmland Preservation was given a copy and if not can they get one. Ms. Randolph also requested one from Farmland Preservation and said that she would have copies for the February meeting of the OS target list. Mr. DeCarolis questioned how often the list can be updated. Ms. Randolph thought annually or if they change the criteria.

A motion was made by Alan DeCarolis to close the public session, seconded by Tom Finn. All in favor – aye.

Executive Session

A motion was made by Tom Finn to go into Executive Session, seconded by Nancy Nicholoff.

There was a recommendation for price as a counter offer to the Reisberg property.

A motion was made by Alan DeCarolis to end Executive Session, seconded by Tom Finn. Executive session ended at 8:19 p.m.

Correspondence

- None

Adjournment

The meeting was adjourned at 8:20 p.m. with a motion by Tom Finn, seconded by Alan DeCarolis. All members present in favor.

Respectfully Submitted,

Donna Zilberfarb
Open Space Commission Secretary