

**Frelinghuysen Township
Open Space Advisory Committee
Minutes of January 9, 2013**

CALL TO ORDER

The meeting was called to order by Donna Zilberfarb, Secretary at 8:00 p.m.

ANNOUNCEMENT OF PROPER NOTICE

Notice of this meeting was provided by advertising in the Star Gazette and New Jersey Herald, the official newspapers of the Township of Frelinghuysen, in accordance with the Open Public Meetings Act. Action may be taken at the meeting as advertised.

ATTENDANCE

Robin Randolph	Alan DeCarolis	Amy Winfield (8:11)
Wendy Buttgereit	Dan Carson (8:05)	Dave Cross
Frank Desiderio (8:08)		

TLC member: No one Present

REORGANIZATION

A motion was made by Dave Cross to nominate Robin Randolph for Chair, seconded by Wendy Buttgereit - no other nominations were made. All in favor - aye.

A motion was made by Dave Cross to nominate Wendy Buttgereit for Vice Chair, seconded by Alan DeCarolis - no other nominations were made. All in favor - aye.

APPROVAL OF MEETING DATES AND TIMES 2013

A motion was made by Alan DeCarolis to approve the 2013 meeting dates, seconded by Wendy Buttgereit, all in favor - aye.

MINUTES

A motion was made by Alan DeCarolis to approve the December 10, 2012 Open Space meeting minutes, seconded by Wendy Buttgereit, all in favor, aye. Dan Carson and Frank Desiderio abstain.

OLD BUSINESS

- Grezlak property - A funding project spreadsheet was handed to all members present. Questions came up regarding what the Township Committee agreed to pay for this property. Mr. Desiderio will ask Brenda Kleber to check into the minutes and he will get back to the members on the exact percentage agreed to.

Discussion also took place on the contract of sale and what the next steps are going to be. Ms. Randolph explained the bid process for survey work once contract is approved by the Township Committee. Due to meetings every other month Ms. Randolph requested approval for TLC to put together the resolution to move forward prior to the Township Committee meeting in February.

A motion was made by Dan Carson to approve the Land Conservancy to create the resolution to move forward with survey work bids prior to the February Township Committee meeting if the contract is approved at the January Township Committee meeting, seconded by Wendy Buttgereit, all in favor - aye.

- Trust Fund - Balance as of December 31, 2012 is \$171,100.00. Ms. Randolph had a follow up meeting with the Anthony Ardito, the auditor, and he explained how the accounting for this account works. Ms. Randolph emailed him a few more questions and is waiting for a reply and will report back to members once she hears something.

- Frelinghuysen Forest Preserve (FFP) - A hike was taken on New Year's Day, Wendy Buttgerit, Dave Cross, Robin Randolph, and Chris Kuhn were in attendance. During the hike they looked into possible parking possibilities. Ms. Randolph spoke of clearing a trail to the cul-de-sac which would entail minimal tree removal but use of chainsaws and pruning equipment. January 19th at 10 a.m. will be the day for this trail clearing with January 26th as a rain/backup date. She asked members to bring chainsaws and pruners/clippers.

Access to the property was also discussed and access from Route 94 was mentioned to not be a good idea and only have access from Lincoln Laurel. Access from Route 94 may be too difficult as it is a state road.

NEW BUSINESS

- Accomplishment Letter - All members received a copy of the accomplishments and the letter to the Township Committee for approval.

A motion was made by Dan Carson to send the 2012 Open Space Accomplishments to the Township Committee, seconded by Dave Cross, all in favor - aye.

Ms. Zilberfarb will forward a copy of the accomplishments to the Township Committee.

- The Land Conservancy (TLC) Recommendation - All members received a copy of the letter for the Township Committee recommending TLC services for another year.

A motion was made by Wendy Buttgerit to send the letter to the Township Committee recommending TLC for another year, seconded by Dave Cross, all in favor - aye.

Ms. Zilberfarb will forward a copy of the this letter to the Township Committee.

PUBLIC COMMENT

- No comment from the public

EXECUTIVE SESSION

No action taken

CORRESPONDENCE

All correspondence was reviewed

- Contract for Sale of Real Property - Grezlak property
- Letter to Recreation Committee regarding the FFP property

ADJOURNMENT

As there was no further business, a motion was made by Dan Carson, seconded by Dave Cross to adjourn the meeting. All members present were in favor of adjournment. Meeting adjourned at 9:12 p.m.

Respectfully Submitted,

Donna M. Zilberfarb
Secretary, Open Space Commission