

**MINUTES of March 18, 2013  
FRELINGHUYSEN TOWNSHIP LAND USE BOARD**

**1. CALL TO ORDER**

**2. ANNOUNCEMENT OF PROPER NOTICE:** Notice of this meeting was provided by advertisement in the New Jersey Herald and the Express Times, the official newspapers of the Township of Frelinghuysen Planning Board. Notice has also been posted in the Township Municipal Building in Johnsonburg. As advertised, action may be taken at this meeting.

**3. FLAG SALUTE**

**4. ATTENDANCE BOARD MEMBERS:**

A. DeCarolis	D. Soisson
D. Eitner	C. Stracco
H. Jungkind	R. Walters
R. Randolph	R. Young
J. Simonetti	D. Boynton (alt)

**Absent Board Members:**

Martin Connor (alt)      K. Bailey (alt)      Max Klein (alt)

**5. ELECTION OF THE CHAIR.** Motion was made by Mr. Stracco, seconded by Mr. Walters to nominate Mr. Jungkind. Mr. Jungkind declined. Mr. Jungkind made a motion to nominate Mr. Stracco. Mr. Stracco advised he could not be the Chair as he is the Mayor's designee. Mr. Jungkind made a motion to nominate Ms. Eitner. Seconded by Mr. Walters. Mr. DeCarolis made a motion to nominate Mr. Soisson, seconded by Ms. Randolph. At this time a straw vote was taken with Mr. Soisson receiving the majority of the votes, however, the acting secretary turned the Chair over to Ms. Eitner and took the Vice Chair position. All were in favor.

**6. APPOINTMENT OF THE SECRETARY.** Mr. Stracco suggested to the Board that Ms. Kleber be acting secretary in the interim and go out for resumes. A sub-committee consisting of Ms. Randolph, Ms. Eitner, Mr. Stracco and Mr. Jungkind was formed to review the resumes.

**7. APPOINTMENT OF THE ATTORNEY.** Mr. Stracco suggested that proposals for professional services be sent out setting their fees, qualifications and availability. In the meantime, motion was made by Mr. DeCarolis, seconded by Mr. Simonetti for Mr. Lavery to be acting attorney in the interim. All were in favor.

**8. APPOINTMENT OF THE PLANNER.** Motion was made by Mr. DeCarolis, seconded by Mr. Jungkind to appoint Darlene Green of Maser Consulting. All were in favor.

**9. APPOINTMENT OF THE ENGINEER.** Motion was made by Mr. DeCarolis, seconded by Mr. Soisson to appoint Joseph Golden of Golden and Moran. All were in favor.

**10. APPROVAL OF MEETING TIME.** This is being held for the April meeting in order to determine availability for the professionals. Motion was made by Mr. DeCarolis, seconded by Mr. Jungkind to set the time at 7:30 p.m. All were in favor.

**11. APPROVAL OF NEWSPAPERS.** The New Jersey Herald and The Express-Times were set as the official newspaper on motion made by Mr. DeCarolis, seconded by Ms. Randolph. All were in favor.

**12. NEW BUSINESS:** The secretary informed the Board that there is a minor subdivision waiting for the formation of the new Board which was received on February 5, 2013. The Secretary will send a letter to the attorney asking for an extension to May, 2013.

Mr. Stracco gave a brief on the proposed revisions to the NC Neighborhood Commercial Zone. This will be held over to the April meeting.

Resumes for the secretary and attorney's position will be advised with a cut-off date of March 29<sup>th</sup>. The sub-committee will meet on Monday, April 1<sup>st</sup> at 7: 30 p.m. at Mr. Stracco's home due to non availability at the Town Hall to review the resumes. The interviews will be held on April 10<sup>th</sup> at 7:30 p.m.

Mr. Stracco suggested a TCC (Technical Coordinating Committee) be formed.

Mr. Stracco will send to the Chair the proposed rules and regulations.

**13. ADJOURNMENT:** Motion was made by Mr. DeCarolis, seconded by Mr. Jungkind to adjourn the meeting. All were in favor.

Respectfully Submitted,

Brenda J. Kleber, Acting Secretary